

School Admission Guide

Applying for a Primary School place



for September 2019



WestBerkshire
C O U N C I L

If you require this information in a different format, such as audio tape, or in another language, please ask an English speaker to contact the Admissions Team on 01635 551111 who will be able to help.

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Foreword

Dear Parent,

Choosing your child's first school is a big step and we want to help make it as easy as possible for you to select the school that will best suit your child. This information booklet will help you prepare for this important decision. It provides you with information about the schools in West Berkshire and explains how and when you should apply for a school place.

I strongly recommend that you visit your local schools and talk to the headteachers before making a decision. Schools will welcome your enquiries and help you with the admissions process. The quality of education in West Berkshire schools is high and we are proud of the achievements of our pupils. Headteachers, staff and governors are committed to children's individual development and aim for the highest standards of achievement for all pupils regardless of ability, ethnic origin or gender.

As a parent you have a vital role to play in supporting your child's learning and we believe that a strong partnership between schools, parents and the community is the key to bringing out the best in children.

West Berkshire Council coordinates the arrangements for offering places at infant, primary and junior schools. This booklet gives you information about primary education in West Berkshire, and tells you how to apply for a place.

If your child was born between 1 September 2014 and 31 August 2015, you should apply for a place at an Infant or Primary school.

If your child is already in Year 2 at an Infant school, you should apply for a place at Junior school.

The closing date for application is 15 January 2019.

Yours sincerely,

Ian Pearson

Director of Children's Services
(Communities)

Applying for an Infant or Primary Place

If your child was born between 1 September 2014 and 31 August 2015, you should apply for a place at an Infant or Primary school.

Most children start school before they are 5 and are known as 'Rising 5s' in the Reception Year of the school. Legally your child does not have to start school until the beginning of the term after his or her fifth birthday. This is called 'compulsory' school age and they must then go to school full time. See page 24 to see how compulsory school age is worked out. You should still apply for their school place by the closing date even if you are not sure whether you want your child to start in September. You can consider whether delaying admission to school is appropriate for your child and you should discuss any concerns with the headteacher after the child's school place has been allocated. You can request the opportunity for your child to defer or attend on a part time basis. If your child is not of compulsory school age until September 2019 please see page 19.

Applying for a Junior Place

If your child will be 8 years old between 1 September 2019 and 31 August 2020 and is attending an infant school, you should apply for a Junior school place for September 2018.

If your child is in Year 2 at a Primary school, the school provides education for children aged 4-11 and you do not need to apply.

Junior schools in West Berkshire

- Calcot Junior school
- Garland Junior school
- John Rankin Junior school
- Mortimer St Mary's CE (VA) Junior school
- Parsons Down Junior school
- St Nicolas CE (VA) Junior school
- Westwood Farm Junior school

Special Educational Needs

Many children with special educational needs go to a local school and have some extra support to help them. As well as this, some schools (both mainstream with an Additional Resource Provision Unit and special schools) help children with particular needs. If your child has (or you expect them to have) a statement of Special Educational Needs or an EHC Plan, you should contact the Special Educational Needs Team. Most parents of children with a Statement or an EHC plan will be advised of their child's school placement before the main allocation of places in April. The team can be contacted on 01635 519713.



Making the Right Decision

As a parent, you have the right to express your preference about which school your child is allocated, but you are not guaranteed a place at the school of your choice.

Before you decide which schools to apply for, get as much information as possible. You should arrange to visit schools, including your catchment area school. Schools have pre-arranged days in the autumn term for this purpose.

Each school has a prospectus and a website. These are often good places to start getting to know the school:

- the school's aims and objectives
- standards and other achievements
- out of school activities and clubs
- information on policies such as behaviour and discipline

You might want to think about:

- the importance the school places on working with parents
- whether staff have high expectations of pupils with an emphasis on each child's achievement
- how the school supports all children, particularly those with additional needs
- the range of activities available for all ages and abilities
- how the school hopes to develop over the next few years

Further considerations:

- Consider how likely it is that your child will be offered a place in one of your preferred schools, bearing in mind the over-subscription criteria and previous year's allocation data (page 73-79)
- Which of the school's admission criterion do you meet?
- If the schools you choose are not available, we would allocate the nearest school with spaces, but it could be some distance away
- Consider the latest Ofsted report and how recently the report was written. Schools will be able to answer questions you raise.

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Consider how your child will get to school

Free school transport is provided to your nearest available school and not your catchment school if it is not the nearest. (Other criteria apply)

Further information about free home to school transport is on page 22 and includes information for low income families.

School Catchment Areas

School catchment areas are used by most schools in their admission policy as one of their over-subscription criteria. Most schools have catchment area children as a high criterion so the large majority of catchment children are likely to receive an offer if they apply for it.

There is no guarantee of being offered a place in the catchment school because we may receive a higher number of catchment applications for a school than the school has places.

The catchment school is not always the closest and for that and other reasons parents may choose not to apply for it. We do recommend that if the catchment school is not your preferred school that you make it the 2nd or 3rd preference in case we can't offer the higher preference. We don't guarantee a place in the catchment school either but it is likely a place would be available for most catchment applicants. You do not have to apply for your catchment school.

There is no automatic placement in the catchment school. If applicants do not apply for their catchment school and do not receive an offer of a school place in one of their listed preferred schools, a place will not be offered in the catchment school if it is full from applicants who named it as a preference.

School catchment maps are available in this guide. An interactive map and school catchment checker are available on the website: **www.westberks.gov.uk/catchment**

In the event that a catchment boundary runs through a property, the unique property identification points within the National Land and Property Gazetteer (NLPG) will be used to determine which school catchment area the property falls in. The school catchment checker will confirm your school catchment when you enter your address details.

Making an on-line application

We recommend that you apply online for a secondary school place because:

- There are clear, simple prompts to guide you through making your application, as well as additional step by step guidance on our website.
- It is quick, easy to use, safe and secure.
- You can view and change your application at any time before you submit it.
- You can still change your application and resubmit it up until the closing date of **15 January 2019**.
- You will receive the outcome of your application by email – this will be sent out on **16 April 2019**. You can also view the outcome online from **5pm on 16 April 2019**.

Remember – Apply on Time

If you do not apply by the deadline you may disadvantage your child, as you will lose the opportunity to be considered in the first allocation round. This could severely affect your chances of getting a preferred school place for your child.



What you need to do

Closing date for applications **15 January 2019**

1. Who can apply for a school place?

A child's parent/carer must make the application. If two parents with parental responsibility live at different addresses and both submit an application, we will respond to both parents to confirm that only one application can be made. We will not proceed with the application until we have confirmation from both parents as to which application should be considered.

2. Where do I find the form?

- If you live in West Berkshire you must fill in the West Berkshire form. You can apply online at www.westberks.gov.uk/primaryadmissions between 12 September 2018 and 15 January 2019. You can obtain a paper form by calling the Council on 01635 551111.
- If you live outside of West Berkshire (for example, in Reading), you must fill in the form from your local Council by their deadline.

3. How do I complete the form?

- First read the admission policy in the school admissions guide for the schools you are applying for because you may need to supply supporting information or complete a supplementary application form.
- List up to **three preferences** and give reasons for your preferences. We would encourage you to use all three preferences and to rank (list) your schools in true order with the school you prefer highest. We will always offer you the highest preference we can. We will tell other councils and boroughs about West Berkshire children seeking a place in one of their schools.
- Tick any relevant box for your application. For example If you already have a child at the school or a partner infant or junior school you should fill in the 'sibling' box and let us know this child's name and date of birth. A sibling is a brother or sister including step/foster sibling and children of the parent/carer's partner living in the same family unit. If you do not tell us you have a sibling you may not be given the sibling priority.
- If you list a Voluntary-Aided school, Academy or Free school amongst your preferences and want to apply under one of their rules, you may need to supply additional information. For example you may need to complete a supplementary form, provide a baptism certificate or write an accompanying letter as well as using our application system.

Warning

We are required to make sure that applications are genuine. If your child moves into the home of a friend or relative during the process, or you provide an alternative address as a deliberate device to improve your child's priority for a school place, or other details are provided on the application form which prove to be untrue – this is a fraudulent application. If we have allocated a place and discover that the information is false, we will withdraw the school place offer for the child, even if the child has already started at the school.

Primary Application Flow Chart

Consider which School is best for your child

Application made using online form
www.westberks.gov.uk/primaryadmissions

Application form received (paper copy)

Details entered in
Council's database

Closing date for applications - 15th January 2019

Applications are processed using parent preference
and over-subscription rules.

Details entered in
Council's database

Preferences that can be
offered are identified

Information from other
Councils on possible offers
are added to the database

The highest preference
order is decided and the
pupil record is updated

National Allocation day - 16th April 2019

An offer letter will be sent to you giving the result of your application. Online
applicants will also be able to view the result of their application after 5pm.

Your child's name is automatically added to the waiting lists for any
higher preference West Berkshire schools that could not be offered

If a place becomes available, the child
at the top of the waiting list will be
offered the place. A child's position on
the waiting list can move up and down.

Parents are given the right to
appeal against all preferences not
offered – deadline 21 May 2019
for submitting an appeal.



Permanent Home Address

The child's permanent home address is where he or she lives with his or her legal parents/carers and are living at the closing date for applications in the normal admissions round (15 January). Future addresses must not be used on the application form.

In the majority of cases, applicant's rent or own one property, however, family circumstances vary so we have identified below how we will consider different cases.

- If you own a house or a flat and are renting and living in another property, we will consider the rental address as your permanent address if:

1. your owned property is rented and
2. you have been living at the rented address for at least 1 year (we will require proof)

In some cases we may consider a rental address where you have lived for a period shorter than a year as your permanent address if your owned property is a considerable distance away from the rented accommodation where you are living. In these cases we will decide what evidence you should provide us and we will review it and make a decision.

- If you own two or more houses, the permanent home address is where you live and we may ask for evidence to determine which address is the permanent home address.
- If your permanent home address is not owned or rented (for example living with parents) we will consider it as your permanent home address if you do not own or rent another property. We will require evidence to show that you do not own or rent another property. If you cannot show evidence that you have lived at the current address for more than 1 year we will need to see documentation that confirms what the previous address was and that you do not own or rent the property.
- If you own or rent a property and have moved because of an emergency, for example fleeing domestic violence, we will consider the address where you are staying as your permanent home address. We will require evidence such as a police report.
- Where parental responsibilities are shared and the child/children live at both parent's addresses, either address will be considered the permanent home address, but only one address can be used on the application form and only one application can be made for each child.

To establish where the child resides we may ask for the following information:

1. any legal documentation confirming residence such as the legal separation documents
2. information on the actual pattern of residence
3. the length of time the residence arrangements have been in place
4. confirm past residence arrangements from previous schools
5. Council Tax bill payments

We may request additional documents.

Families of service personnel with a confirmed posting to West Berkshire or crown servants returning from overseas to live in the area will be considered as catchment applicants if: The application is accompanied by an official letter that declares a relocation date and a unit postal address or quartering area address.

Moving House

If you move house after 15 January 2019, please let us know as soon as possible. If you advise us by 31 January 2019, we will use the new address for allocations. Later notification may mean that we cannot use the new address for the application. Once we have announced the initial allocations on 17 April 2019, we can re-assess your application, based on your new address. We will need proof of your new address and proof that you have left your old address.

If you are returning to live in the UK from abroad, you must be resident in the UK before we will process your application for a school place.

You must tell us straight away if you move house after making your application but before your child starts school.

School Admission Over-subscription Criteria Explained

A. Looked After Children and children who were Looked After, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order immediately following being Looked After.

B. Children who have exceptional social or medical needs, supported by a written recommendation from the child's paediatrician/consultant or professional from Children's Services. The letter must explain why the school is the only suitable school to meet the child's needs and why no other school could provide the appropriate support for the child.

C. Feeder Schools (this criteria only applies to junior school applications) Children who attend the infant school that links to the junior school as detailed below:

- Calcot Junior School - The Feeder school is Calcot Infant School.
- Garland Junior School - The Feeder school is Mrs Blands Infant School.
- John Rankin Junior School – The Feeder school is John Rankin Infant School.
- Parsons Down Junior School - The Feeder school is Parsons Down Infant School.
- Westwood Farm Junior School - The Feeder school is Westwood Farm Infant School.

D. Catchment Area Pupils, i.e. Children whose permanent home address is within the school catchment area of the school. If it is not possible to offer all catchment children a place, priority will be given to siblings (the definition of sibling is as explained in criteria D of the oversubscription criteria) in catchment before utilising the listed tie breakers.

E. Non-Catchment Siblings. Pupils with a brother or sister (including step/foster sibling and children of the parent/carer's partner) living in the same family unit who is already on the roll of the preferred school and will continue to attend compulsory education at the school during the following academic year.



For infant and junior school applications, the brother or sister will also be considered a sibling if they are already on the roll of the partner infant or junior school of the preferred school and will continue to attend compulsory education at the school during the following academic year.

Where the child's sibling is currently in year 2 of the partner infant school they will be considered a sibling if:

- An application for the partner Junior school is received for the sibling, and
- The admission team are in a position to offer the sibling a place at the partner junior school.

F. All Other applicants who do not meet any of the Oversubscription criteria A-E

Tie-breaker

Priority will be given within any of the over-subscription criteria in the following order:

1. For reception applications only. A child entitled to the Early Years Pupil Premium Grant (during the application period, 12 September to 15 January) who attends the nursery school that is linked to the school.

Parents must have applied to the West Berkshire Council early years team for the early years pupil premium grant and been entitled between 12 September and 15 January for consideration with their on-time school application. Parents must indicate within their reasons for applying for a school place that they are entitled to the Early Years Pupil Premium Grant and this will be verified by the school admissions team. Where parents apply for and are entitled to the Early Years Pupil premium Grant after 15 January and while their child still attends the nursery that is linked to the school, this will be taken into account after the national offer date (16 April).

This applies to the following schools that have a nursery on site that is managed by the school:

- | | |
|---------------------------------|------------------------------------|
| ● Calcot Infant School | ● John Rankin Infant School |
| ● Mrs Bland's Infant School | ● Pangbourne Primary School |
| ● Purley Primary School | ● Robert Sandilands Primary School |
| ● Springfield Primary School | ● Spurcroft Primary School |
| ● Thatcham Park Primary School | ● The Willows Primary School |
| ● The Winchcombe Primary School | ● Theale Primary School |
| ● Westwood Farm Primary School | |

2. Child whose permanent home address is nearest to the preferred school. Distances will be measured using a Geographical Information System taking a straight line between the home address and the school using the unique property identification points within the National Land and Property Gazetteer (NLPG).

3. Where 2 or more applicants meet the same admission criteria and the measured distance between home and school is the same to 3 decimal places a lottery system will be used to set the rank order for each child. In order to ensure fairness the School admissions team will administer the lottery system overseen by the head of the education service. The applicant's names will be drawn in order and that order will be applied to their ranked order in the admission list for the school.

Multiple Births

Where the last child offered a place is from a multiple birth and one or more of the siblings would fall below the limit of the admission number in the ranking, all of the children will be offered a place which will exceed the school's admission number.

Admission Over-Subscription Criteria for Voluntary-Aided schools, Foundation schools, Free schools and Academies

The over-subscription criteria for Voluntary-Aided schools, Foundation schools, Free schools and Academies may be different. These schools are maintained and controlled by their governing body. They are responsible for deciding and applying their own rules, in line with the National Admissions Code. The Council offers school places on behalf of these governing bodies.

If you plan to list a Voluntary-Aided, Foundation or Free school or an Academy in your application, you should read the rules for that school carefully.

A summary of the oversubscription criteria for each school in West Berkshire is provided in this guide. The full admission arrangements can be obtained from the schools. For schools outside West Berkshire, please contact the school or look at their website.

It is important to do this because schools of this type may use different criteria to allocate their school places. They may want you to provide written evidence if you are applying under church or faith rules.

Voluntary Aided schools in West Berkshire

Catholic Primary

- St Finian's Catholic VA School
- St Paul's Catholic VA Primary School
- St Joseph's Catholic VA Primary School

Church of England Primary

- Bradfield Church of England Primary School
- Brightwalton Church of England (Aided) Primary School
- Enborne Church of England Primary School
- Englefield Church of England School
- St John the Evangelist Infant & Nursery School
- Stockcross Church of England Primary School
- Welford and Wickham Church of England Primary School
- Woolhampton Church of England Primary School
- Yattendon Church of England Primary School

Church of England Junior

- Mortimer St Mary's CE VA Junior School
- St Nicolas CE VA Junior School

Academies

- Fir Tree Primary School & Nursery (Newbury Academy Trust).
- Lambourn CE Primary School
- Speenhamland Primary
- Whitelands Park Primary School

Foundation schools

There are no primary Foundation schools in West Berkshire.

Free schools

There are no primary Free schools in West Berkshire.

How Places are Offered

We will use the information in your application to work out how your child meets the over-subscription rules of the schools that you have ranked, and to see where they can be offered a place.

- Each of your preferences will be considered. We will inform other Local Authorities of any applications for schools in their area, and they will inform us of any applications from their area for West Berkshire schools.
- Each admission authority, including other councils and boroughs will use their own over-subscription criteria to rank the applications. They will tell us the order of priority for admitting the children who have listed the school.
- By applying the over-subscription criteria for each school to each application, a list is produced for each school that provides the order in which places will be offered. For example, if 200 applications are received for a school, applicants will be ranked from 1 – 200.
- We will then begin to determine school places. All schools have an admission number. For example, if the admission number was 150 pupils and there were 200 applicants, the first 150 applicants from the ranked list can be offered a place.
- If places can be offered to applicants who live in other Local Authorities, we will inform the relevant Local Authority. Other Local Authorities will also let us know if West Berkshire residents can be offered places in their schools.
- If more than one school place can be offered, we will look at the order of your preferences and offer your child a place at the school that you have listed highest.
- We will give each child only one offer of a place.
- We will let you know the school place we are offering by email if you apply using the online application (emailed forms are not considered as online applications) and request to be notified by email on 16 April 2019. We post a letter on 16 April 2019 (2nd class) if you request to be notified that way or use the alternative application form.
- If the final offer we can make is not for a school that is your highest preference, or we are not able to offer a place at any of your preferred schools, then this will be because there were more applications than places available and after the application of each school's over-subscription rules, other children had a higher priority for the available places.
- If we are unable to offer a place at any of your preferred schools and you live in West Berkshire, we will offer your child a place at the nearest West Berkshire LA school with a place.
- We cannot guarantee that you will be offered a place at your catchment area school or at any of your preferred schools.
- You cannot choose your child's school but you have the right to express a preference.

Date your child's school place is offered 16th April 2019

Confirming the School Place

We know that each year most parents are very happy with the school place offered, and all they need to do is accept the place.

Remember - Accept the School Place

You can email us to confirm your acceptance at admissions@westberks.gov.uk or you can return the form we send you with your letter. **Please do not do both.** You must reply even where the school offered is in another LA area. **You have until 01 May to accept the offer of your school place.** We recommend you accept any place offered. This will not affect your child's place on the waiting list for your preferred school or your chances of success if you decide to appeal, but it will ensure your child has a school place for September.

Waiting Lists

After the initial allocation, if we have not offered your child a place at your preferred school, we will automatically add your child to the waiting list for your preferred West Berkshire school (or schools). If you have been refused a space at a school outside of West Berkshire Council you need to contact the relevant Local Authority to make sure your child will be placed on a waiting list.

Waiting lists will be held until the end of the 2019-20 academic year. Parents would need to reapply if they want to be considered for a place in the following academic year.

A waiting list is held in over-subscription criteria order, and we will treat all preferences equally even if you made them after the closing date. We will offer any places that become free, in later allocation rounds only from the waiting list. To be considered, your child must be on this list.

You can only be on the waiting list for up to three schools at any one time.

Your child's place on a waiting list can go up or down, depending on whether other children join or leave it and where those children are ranked under the over-subscription rules compared to your child.

If we can offer a place from the waiting list, we will automatically take away the place we have already offered at a lower ranked school, and that place will be offered to another child. This is because we can offer your child only one place at any time.

If your child is on the waiting list for a school you have ranked higher than the one we have offered, it is assumed that if we are able to offer a place at the higher ranked school then that is what you want us to do. We will not contact you to check first.

You must let us know in writing (letter or email) if you want your child's name removed from a waiting list at any time. You may also like to contact the Admissions Team, who will be able to advise you about other local schools with vacancies.



Admission Appeals

If we do not offer your child a place at your preferred school, you can appeal to an Independent Appeal Panel. For Community and Voluntary-Controlled schools, the Council's Appeals Team (Legal and Democratic Services) manages this process. An Academy, Foundation or Voluntary-Aided school will advise you how to appeal for a place at their school.

You can submit an appeal via the West Berkshire Council Website. There is a link on the Homepage titled School Admissions & Transport Appeals. The Website address is: www.westberks.gov.uk or you can contact the appeals clerk on 01635 519458.

The closing date to submit an appeal in the normal admissions round is 21 May. This will ensure that your appeal is heard in the main appeal round. Primary School appeals are normally heard in June and July depending on the volume of appeals that are received.

Appeals submitted late will still be heard but will be later in the academic year.

The decision of the Independent Appeal Panel is normally binding on all parties. We would expect any place offered to your child upon appeal to be accepted and your child enrolled at the school within two weeks of the start of the autumn term or within two weeks of receiving notification that the appeal was successful.

Closing date for registering an appeal 21 May 2019

Late Applications

- The closing date for primary applications is **15 January 2019**. The authority will accept, applications received after this date provided that they are received **before allocation procedures begin** and treat them as on time applications.
- Applications that are considered late, received before the offer date of **16 April 2019** will be processed together from **17 April 2019**.
- Late applications received between **16 April 2019** and **30 April 2019**, will be processed together from **1 May 2019**.
- Late applications received from **1 May 2019** will be processed by date of receipt on the basis of the admissions oversubscription criteria of the preferred school.
- No place will be allocated to children from waiting lists until **1 May 2019** when acceptances should have been returned.

Changing Schools during the School Year

Sometimes, a parent may wish a child to move school at a different point in the school year or when they are in a different year group. Parents are strongly advised to:

- Talk to your child's current school about the reasons for considering a move, and see what help/support the school can offer
- Take the time to visit potential new schools, and see whether they seem the right choice for your child.
- Consider the effect of the change you are considering on school transport especially if your child's is already in receipt of free transport or the change is from your catchment area school.

After considering your options, if you wish to move your child and you have decided which school(s) you prefer, you should apply by completing an application form. Your application must be made to the Local authority where the school is located except for applications for a place at Englefield school which must be sent to the school. Their address is on page 60 of this guide or you can contact the school direct by phone. Applications will be processed straight away, but it may take up to two weeks to confirm the offer of a place, if we have to liaise with other admissions authorities. This will depend on the school(s) you choose.

The new school place must be taken up on the date offered or can be withdrawn. Applications will not be processed until the requested start date is within 6 weeks.

If an application is made for a child where the address has not changed and an offer can be made, it will be for the start of the following term.

If a child is new to the area and without a school place, a school place will be offered to start on the Monday following a clear week from the date of the offer letter.

Fair Access Arrangements

We have in place Fair Access arrangements, which means that for a small number of children in limited exceptional circumstances, we can secure educational places for vulnerable children in the school which best meets their needs. These arrangements also mean that we can look at where a child might be placed if they move during the school year. More information is available at www.westberks.gov.uk/fairaccess



Can my child start school outside their normal year group?

Parents can request that their child is taught outside of their normal age group. The school admission authority is responsible for making the decision on which year group a child should be admitted to. The decision will be made on the basis of the circumstances of the case and in the best interests of the child concerned.

The admission of summer born children

While most parents are happy for their child to start school in the September following their fourth birthday, some parents will have concerns about whether their child will be ready for school at this point, and will consider delaying their entry until compulsory school age. Whilst evidence shows that, statistically speaking, summer born children tend to perform less well in school tests, this does not mean that all children born in the summer term will struggle at school. Teachers are skilled at differentiating the curriculum to meet a diverse range of needs. Before deciding to delay your child's entry to school, we recommend that parents visit the schools they are thinking of applying for. The teachers will be able to explain the provision on offer to children in the reception class, how it is tailored to meet the needs of the youngest pupils and how the needs of these pupils will continue to be met as they move up through the school. They may also be able to allay any concerns the parent may have about their child's readiness for school.

It is also important to note that, whether children attend a primary school or an early years setting during the academic year following their fourth birthday, children will receive the Early Years Foundation Stage curriculum which is largely based around learning through play.

The parents of summer born children are able to make a decision about whether their child is ready to go to school before compulsory school age and the admission authority will make the decision about the year group they should be admitted to. The decision will be made in the child's best interests. We will take into account the child's individual needs and abilities and consider whether these can best be met in reception or year one. It will also involve taking account of the potential impact on the child of being admitted to year one without first having completed the reception year. The views of the head teacher will be an important part of this consideration.

The submission of evidence by parents

Parents are expected to provide information in support of their request – since without it we are unlikely to be able to make a decision on the basis of the circumstances of the case. This should demonstrate why it would be in the child's interests to be admitted to reception rather than year one.

In some cases parents may have professional evidence that would be appropriate for them to submit, for example, when a child receives support from a speech and language therapist. However, there is no expectation that parents will obtain professional evidence that they do not already have. Requests that are not accompanied by professional evidence will still be considered. In such cases the supporting information might simply be the parent's statement as to why they have made their request.

Process for making a request for admission outside the normal age group in the normal admission round

Delayed entry, not statutory school age until September 2019 – applies only to reception applications

- We first recommend that parents make an application for their child's normal year group by the closing date 15 January 2018.
- At the same time parents can make a request in writing, providing the reasons why it is in their child's best interests to delay starting school until September 2019 by the same closing date.
- Parents may provide evidence from professionals to support their request.
- Parents should list all of the schools they will apply for. One admission authority cannot be required to honour a decision made by another admission authority on admission out of the normal age group. For this reason, parents should consider whether to request admission out of the normal year group at all their preference schools, rather than just their first preference school.
- A decision will be made by the Service Manager based on the information provided and discussions with appropriate head teachers.
- Notification will be sent on the national offer date so that parents can make the decision to accept or decline an offer for a school place for their child's normal age group.
- If the request is received after the closing date but before the national offer date the request will be considered from 16 April. Such requests and requests submitted from 16 April will be considered and a response provided within 6 school weeks.
- If the request is granted, parents will be entitled to apply for the schools requested in the next year's normal admissions round.

Out of year entry for September 2018 – All transition points

- We would normally expect parents to have contacted the admission authority prior to the application round opening but understand there are reasons why this may not have been possible.
- Parents can still make a request in writing, providing the reasons why their child should be taught out of year by 31 September for secondary year 7 applications and 31 October for primary reception and junior year 3 applications.
- Parents may provide evidence from professionals to support their request.
- The decision will be made by 20 October (Secondary) and 05 January (Primary) which if agreed will enable parents to apply by the admission round closing dates.
- Parents should list all of the schools they will apply for. One admission authority cannot be required to honour a decision made by another admission authority on admission out of the normal age group. For this reason, parents should consider whether to request admission out of the normal year group at all their preference schools, rather than just their first preference school.
- A decision will be made by the Service Manager based on the information provided and discussions with appropriate head teachers.
- If the request is received after 30 September (Secondary) and 31 October (Primary/Junior) the request will be considered from 01 March (Secondary) and 16 April (Primary/Junior). Such requests will be considered and a response provided within 6 school weeks. If the request is granted, parents will be entitled to apply for the schools requested, but will be considered as late applications.

In year admissions

- Parents can apply for a school place in any year at any time.
- However if a parent would like their child to be taught in a different year to their normal year group they must first submit a written request.
- Parents may provide evidence from professionals to support their request.
- Parents should list all of the schools they will apply for. One admission authority cannot be required to honour a decision made by another admission authority on admission out of the normal age group. For this reason, parents should consider whether to request admission out of the normal year group at all their preference schools, rather than just their first preference school.
- A decision will be made by the Service Manager based on the information provided and discussions with appropriate head teachers.
- Such requests will be considered and a response provided within 6 school weeks. If the request is granted, parents will be entitled to apply for the agreed year group in the schools requested.

School Meals

Primary children who have a healthy lunch are at least 3 times more likely to concentrate in the classroom and more able to function effectively during the school day than those who don't.

All food provided must meet the Government's national "Nutrient Based Standards". These ensure that children are provided with a healthy, balanced diet incorporating all the essential 14 nutrient groups, including:

- high-quality meat, poultry or oily fish regularly available
- at least two portions of fruit and vegetables available with every meal
- cereals and potatoes regularly available with bread available with every meal

Free school meals¹

Your child could receive a nutritious, healthy and tasty free school meal every day that they are at school, saving you over £380 per year.

Applying for free school meals in West Berkshire has changed. It is now faster and easier than ever.

If you are receiving any of the benefits listed below, you could qualify for Free School Meals for your child:

- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)
- Income Support
- Income Based Job Seekers Allowance*
- Income related Employment Support Allowance
- Support under part VI of the Immigration and Asylum Act 1999 (from the National Asylum Support Service)
- The guarantee element of State Pension Credit
- Child Tax Credit, provided you're **not also entitled to Working Tax Credit** and have an annual income of no more than £16,190
- Working tax credit run on-paid for four weeks after you stop qualifying for Working Tax Credit

You don't even need to provide any evidence.

For more information, or to apply online, go to www.westberks.gov.uk/freeschoolmeals or call us on **01635 55111**

¹ Free School Meals eligibility is assessed from the date of application and cannot be backdated.

Home to School Transport

Parents are responsible for making sure that their children get to and from school at the appropriate times each day. The Council supports sustainable and active travel to school, such as walking, scooting or cycling. Supporting these helps to improve children's health and fitness, make children more aware of their surroundings, and arrive at school more relaxed and ready to learn. Fewer cars outside the school gate helps to reduce congestion on our roads and improves road safety outside schools.

All schools in West Berkshire have School Travel Plans which set out what the school are trying to do to help and encourage children to walk or cycle to school. Schools are involved in a number of schemes, including walk to school reward scheme Go Kinetic, National standard cycle training (Bikeability) as well as theme days and weeks such as Walk to School Week and Bike Week. If you would like further information request the travel plan from your child's school or access the website www.westberkshire.gov.uk/schooltransport

Free School Transport

Free school transport is only available when a child is compulsory school age which is the start of the term after their 5th birthday. Your child may receive free transport to the closest school if there is no available walking route or you are 2 miles or more (if your child is under 8 years old) or 3 miles or more (if over 8 years old) from the school.

You can check which school is closest to your home using the school checker at:
www.westberks.gov.uk/catchment

To receive free transport you must be eligible and apply once you have been offered a school place. Transport is only provided for the purpose of attending school at the beginning of the day and returning home at the end of each day. To see if your child is eligible for free Home to School Transport and to apply, please read the criteria within the Home to School Transport policy:
www.westberks.gov.uk/schooltransport

The criteria in the policy covers:

- Distance
- Low income families
- Safety of walking routes
- Special Educational Needs – mainstream or special school
- Temporary Medical Condition

Discretionary Fare Paying Transport Scheme

The Council may fill any vacant seats on school buses contracted by the Council for pupils who are not entitled to free home to school transport. Please refer to the Fare payer Scheme Policy:

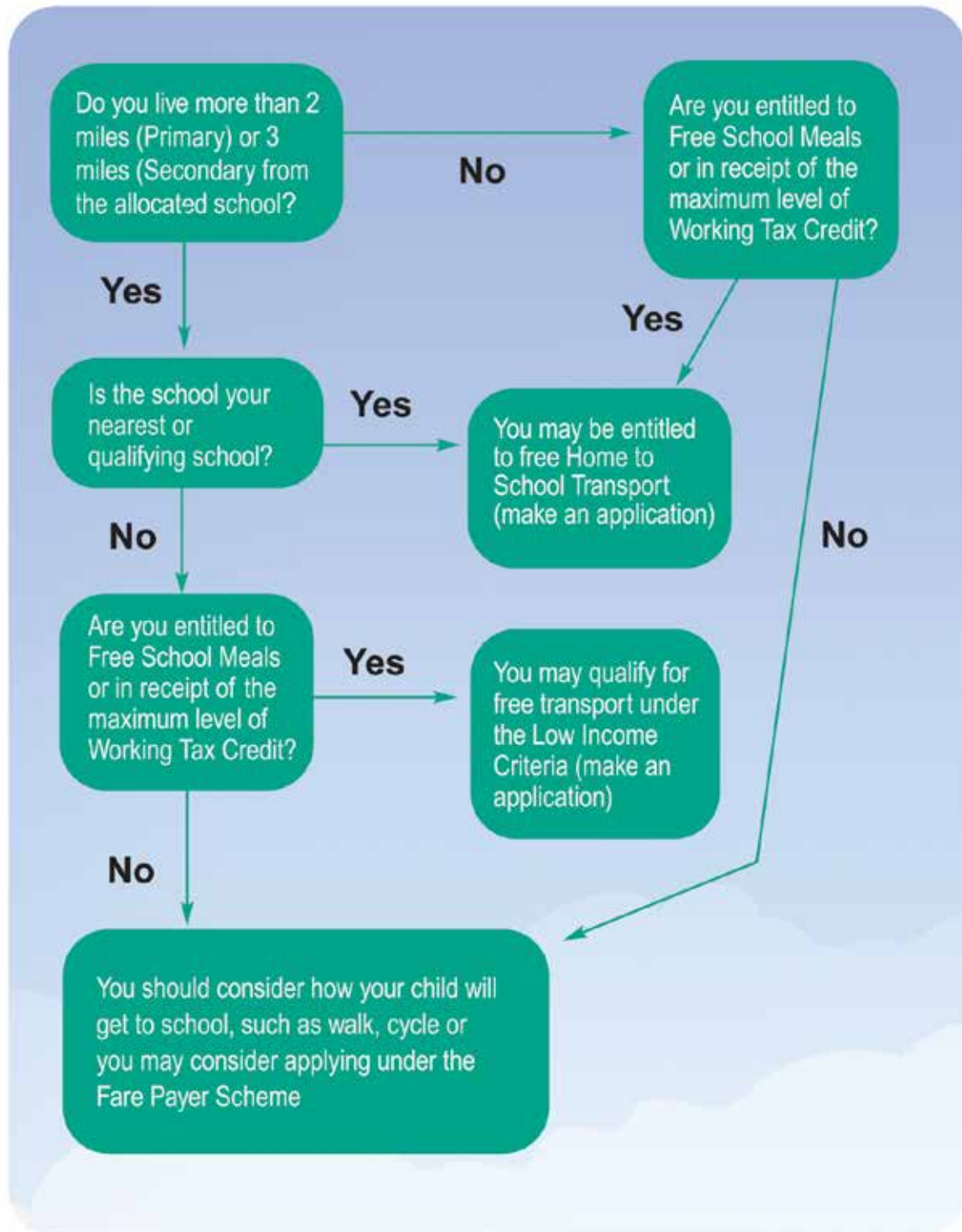
www.westberks.gov.uk/schooltransport

Apply from 25 April to 15 June for a fare paying seat (currently £726 per year – subject to change):
www.westberks.gov.uk/farepaying

Free school transport is provided to your nearest available school and **not your catchment school** if it is not the nearest. (please read the full policy as other criteria apply)

'Special Educational Needs Code of Practice

Home to School Transport Eligibility Flowchart



Useful Information

School uniform - School uniform plays a valuable role in contributing to the ethos and tone of a school. The uniform that a school chooses should be widely available in high street shops, other retail outlets, and internet suppliers rather than expensive sole suppliers. Schools should have arrangements in place to make sure that no family feels unable to apply for a school place because the uniform costs are too high. Uniform information will be in a school's prospectus.

Compulsory School Age

A child is of compulsory school age on the 1st January, 1st April or 1st September following their 5th birthday. Compulsory school age starts at different times as described below:

- Children becoming 5 years old between 1st January and 31st March are of compulsory school age at the beginning of the term after 1st April.
- Children becoming 5 years old between 1st April and 31st August are of compulsory school age at the beginning of the term after 1st September.
- Children becoming 5 years old between 1st September and 31st December are of compulsory school age at the beginning of the term after 1st January.

If you want to delay admission until your child is of 'compulsory school age' and this is after the end of the reception year, you may have difficulties. This is because by this time your child would have missed their reception year and would be going into Year 1. The school may no longer have places in Year 1 for your child.

Infant Class sizes- by law, no infant-aged pupil should be taught in a class where there are more than 30 pupils for each school teacher. An Infant class is one where most children will be five, six, or seven during the academic year. We will usually refuse to admit more than 30 children for each qualified teacher. You can appeal against this decision, but there are very limited reasons why your appeal would be successful.

Looked After Children – a child or young person who is looked after by the Local Authority. This covers accommodated children and children in care under a care order or interim care order.

Parent – this is defined in law (the Education Act 1996) as: any person who has 'parental responsibility' (defined in the Children Act 1989) for the child or young person. A person who is the child's 'parent' should make the application. If two parents with parental responsibility live at different addresses, the parent the child lives with for most of the week should make the application with the full knowledge and consent of the non-resident parent. We may ask for evidence if circumstances have changed in the past 18 months.





Remember

You must make sure that you understand the meaning given terms such as, sibling, family member, parent, baptised catholic, and others that are used in each school's determined admission policy.

Admissions Criteria for Voluntary Aided Schools & Academy Schools

In this section we explain the admission criteria for all voluntary-aided schools and academies in West Berkshire. Their full admissions policies are available on their websites or by contacting them.

The Governing Bodies of the schools are responsible for deciding on admissions to their schools and producing their admission policy. The school's admission criteria are summarised in the following pages.

West Berkshire admissions team coordinate the application process. The details of which are outlined in the West Berkshire coordinated admissions scheme which is agreed by all schools in the authority. The scheme includes dates and the late application process that are also covered in this guide.

You can apply for a place at a voluntary-aided or academy school by including it as a preference on the application form. The governing bodies of these schools will be told about all of the children who have applied for their school. They will then consider the applications against their admission criteria and send the admissions team a ranked list of applicants.

Providing supplementary information

Whilst none of the academies within West Berkshire require applicants to complete a supplementary form to meet one of their admission criteria, some of the Church of England schools and all of the Catholic Schools do. You also need to attach a copy of your child's baptism certificate in order to meet certain admission criteria. You must check the admission criteria for the school you want to apply for to check what is required, as this is what will be applied in processing your application.

Supplementary forms are available from the schools, this guide, or the website:
www.westberks.gov.uk/admissions

You must provide Supplementary information to the schools or West Berkshire Council School Admissions Team by the closing date, 15 January 2019 as well as completing the application form.

You can still apply for a voluntary aided school if you don't meet their specified religious criteria and do not need to complete a supplementary form.



Church of England Voluntary Aided Schools

Bradfield Church of England Primary School

Admission Number: 30

The admissions policy for Bradfield Church of England Primary School is available from the school.

Oversubscription Criteria

Children with a Statement of Special Educational Need naming Bradfield CE Primary School will always be offered places. If there is then greater demand for admission than there are places available, the following criteria will be applied in the order set out below:

- i Looked-after children and children who were previously looked after, but ceased to be so because, immediately after being looked after they were adopted or became subject to residence order or special guardianship order. (See Note 2)
- ii Children (or a parent) who have exceptional medical or social needs that make it essential that they attend Bradfield CE Primary School rather than any other. These needs must be fully supported by written evidence from the appropriate professional person involve with the family. (See Note 3)
- iii Children with a normal home address (See Note 4) in the Parishes of Bradfield and Stanford Dingley and with a sibling (see Note 5) on the roll of the school at the time of application or whose parent has accepted an offer of a place at the school and who is expected, in both cases, still to be in attendance at the time of entry to the school.
- iv Children with a normal home address in the Parishes of Bradfield and Stanford Dingley
- v Children with a normal home address outside the parishes of Bradfield and Stanford Dingley and with a sibling on the roll of the school at the time of application or whose parent has accepted an offer of a place at the school and who is expected, in both cases, still to be in attendance at the time of entry to the school.
- vi. Multiple births - in cases where there is one place available, and the next child on the list is a twin, triplet, etc., we would admit both twins (and all the children in the case of other multiple births) even if this meant exceeding the agreed admission number of 25 for Reception.
- vii. Other children.

Proximity of the child's home, as measured by the straight line distance (see Note 6) between the home and the school with those living nearer being accorded the higher priority, will serve to differentiate between children in criteria i to vi should the need arise. In the event that two distance measurements are identical, the school will use random allocation to decide which child should be offered the place. The process will be conducted in the presence of a person independent of the school.

Brightwalton Church of England Primary School

Admission Number: 15

The admissions policy for Brightwalton Church of England Primary School is available from the school.

Oversubscription Criteria

In the event of there being a greater demand for admission than there are places available, then places will be offered in the following order:

1. Looked-after children and children who were previously looked after, but ceased to be so because, immediately after being looked after, they became subject to an adoption, child arrangements or special guardianship order.
2. Families who have exceptional medical or social needs that make it essential that they attend Brightwalton School rather than any other. These needs must be fully supported by written evidence from the appropriate professional person involved with the family.
3. A child with a normal permanent home address in the designated area and with a sibling on the roll of Brightwalton CE School at the time of application and who is expected still to be attendance at the time of entry to the school.
4. A child with a normal permanent home address in the designated area.
5. A child with a normal permanent home address outside the designated area, and with a sibling already on the roll of Brightwalton CE School at the time of application and who is expected still to be attendance at the time of entry to the school.
6. All other children.

Tie Breaker

Priority will be given within any of the above over-subscription criteria to the applicant whose permanent home address is nearest to the school. Distances will be measured using the West Berkshire Admissions Geographical Information System taking a straight line between the home address and the school using the unique property identification points within the National Land

and Property Gazetteer (NLPG). In the event of two properties being equal distance from school, the school will use random allocation to decide which child should be offered the place. The process will be conducted in the presence of a person independent of the school.

Enborne Church of England Primary School

Admission Number: 10

The admissions policy for Enborne Church of England Primary School is available from the school.

Oversubscription Criteria

Children with an Education, Health and Care (EHC) plan (or a Statement of Special Educational Need) naming Enborne C of E Primary School will always be offered places. If there is then greater demand for admission than there are places available, the following criteria will be applied in the order set out below:

- i) Looked-after children and children who were previously looked after, but ceased to be so because, immediately after being looked after, they became subject to an adoption, child arrangements or special guardianship order.
- ii) Families who have exceptional medical or social needs that make it essential that their child attends Enborne School rather than any other. These needs must be fully supported by written evidence from the appropriate professional person involved with the family. (See Note 3)
- iii) A child with a permanent home address (see Note 4) in the designated catchment area (as shown on the map at www.westberks.gov.uk/catchment, a copy of which is attached to this policy and is available on the school website) and with a sibling (see Note 5) in attendance at Enborne School at the time of the application and who is expected still to be in attendance at the time of entry to the school.
- iv) A child with a permanent home address (see Note 4) in the catchment area defined above.
- v) A child with a permanent home address (see Note 4) outside the catchment area defined above and with a sibling (see Note 5) in attendance at Enborne School at the time of the application and who is expected still to be in attendance at the time of entry to the school.
- vi) All other applicants.
- vi) All other applicants

Tie Breaker

In the event that there is over-subscription within any of the criteria i) – vi) priority will be given to the applicant whose permanent home address is nearest to the school. Distances will be measured using the West Berkshire Admissions Geographical Information System taking a straight line between the home address and the school using the unique property identification points within the National Land and Property Gazetteer (NLPG).

In the event that two distance measurements are identical, the school will use random allocation to decide which child should be offered the place. The process will be conducted in the presence of a person independent of the school.

Where the admission of all the children from a multiple birth (ie twins, triplets etc) would lead to the published admission number being exceeded, all the children will be admitted even if this means exceeding the agreed admission number.

Englefield Church of England Primary School

Admission Number: 16

The admissions policy for Englefield Church of England Primary School is available from the school.

Oversubscription Criteria

Children with Statements of Special Educational Need or an Education Health and Care Plan (EHC) naming the school will always be admitted at any time, above any child, including those on the waiting list. This is a legal requirement. In the event of there being a greater demand for admission than places available, the following criteria will be applied in the order set out below:

1. Looked-after children and children who were previously looked after, but ceased to be so because, immediately after being looked after, they became subject to an adoption, child arrangements or special guardianship order.
2. Children whose parents can demonstrate that their admission to the School is necessary on exceptional medical or social needs. These needs must be fully supported by written evidence from the appropriate professional person involved with the family.
3. Children with a normal home address (see note 4) in Englefield, Sulham & Tidmarsh and with a sibling (see note 5) who is on the roll of our school at the time of application or whose parent has accepted an offer of a place at our school and who is expected still to be in attendance at Englefield CE (VA) School at the time of admission.
4. Children with a normal home address in Englefield, Sulham and Tidmarsh.
5. Children with a normal home address outside the catchment (Englefield, Sulham and Tidmarsh) who have a sibling who is on the roll of the school at the time of application or whose parent has accepted an offer of a place at the school and who is expected still to be in attendance at our school at the time of admission.
6. Other children.

Tie Breaker

Within each criterion priority will be given to the applicant whose permanent home address is nearest to the School. Distances will be measured using the West Berkshire Admissions Geographical Information System, taking a straight line between the home address and the School using the unique property identification points within the National Land and Property Gazetteer (NPLG). In the event that two distance measurements are identical, the school will use random allocation to decide which child should be offered the place. The process will be conducted in the presence of a person independent of the school. In cases where there are multiple births the school will admit all siblings irrespective of the fact that to do so may lead to a breach in the Infant Class Size limit.

**All in year applications must be made to the school.
Their address and telephone number is on page 60**

Mortimer St Mary's Church of England Junior School

Admission Number: 60

The admissions policy for Mortimer St Mary's Church of England Junior School is available from the school.

Oversubscription Criteria

In the event of there being a greater demand for admission than there are places available, then the following criteria will be applied in the order set out below:

- i. Looked-after children and children who were previously looked after, but ceased to be so because, immediately after being looked after they became subject to an adoption, child arrangements or special guardianship order.
- ii. Children who have exceptional medical or social needs that make it essential that they attend Mortimer St Mary's CE Junior School rather than any other. These needs must be fully supported by written evidence from the appropriate professional person involved with the family.
- iii. Children whose permanent home address is in the catchment area and with a sibling already on the roll of Mortimer St Mary's Church of England Junior School at the time of application and who is expected still to be in attendance at the time of entry to the school. A designated Catchment Area map can be inspected at the school or in the West Berkshire Council School Admissions Guide.
- iv. Children whose permanent home address is in the catchment area of Mortimer St Mary's Church of England Junior School.
- v. A child on the roll of Mortimer St John's Infant School at the closing date for applications in the normal admissions round.
- vi. Children whose permanent home address is outside the catchment area of Mortimer St Mary's Church of England Junior School and with a sibling already on the roll of Mortimer St Mary's Church of England Junior School at the time of application and who is expected still to be in attendance at the time of entry to the school.
- vii. Children with parents with a denominational preference for a Church of England School, supported by evidence that for the year immediately preceding the date of the application a parent has been a regular worshipper (at least twice per month) at any one of the churches of The United Benefice of Stratfield Mortimer, Mortimer West End and Padworth. Requests for denominational reasons will only be considered if a Supplementary Application Form is completed by parents and verified by the Vicar to confirm attendance at that congregation. The form can be found at www.westberks.gov.uk/primaryadmissions or on the school website at www.msm.westberks.dbprimary.com.
- viii. Children with parents with a preference for a Church of England School, supported by evidence that for the year immediately preceding the date of the application a parent has been a regular worshipper (at least twice per month) at any other Christian church that is a member of Churches Together in Britain and Ireland. Requests for denominational reasons will only be considered if a Supplementary Application Form is completed by parents and verified by a minister to confirm attendance at that congregation at least twice a month. The form can be found at www.westberks.gov.uk/primaryadmissions or on the school website at www.msm.westberks.dbprimary.com.

**www.westberks.gov.uk/primaryadmissions or on the school website
www.msm.westberks.dbprimary.com.**

ix. All other children.

Tie Breaker

Priority will be given within any of the above over-subscription criteria to the applicant whose permanent home address is nearest to the school. Distances will be measured using the West Berkshire Admissions Geographical Information System taking a straight line between the home address and the school using the unique property identification points within the National Land and Property Gazetteer (NLPG).

In the case of multiple birth children, all children would be offered a place where the need to apply the tie-break occurred.

In the case of two or more children living equidistant from Mortimer St Mary's Junior School, the school will conduct a random allocation in the presence of an independent witness.

St John The Evangelist Voluntary Aided Infant and Nursery School

Admission Number: 60

The admissions policy for St John the Evangelist Infant and Nursery School is available from the school.

Oversubscription Criteria

A. Looked After Children and children who were previously looked after, but ceased to be so because, immediately after being looked after, they became subject to an adoption, child arrangements or special guardianship order.

B. Families who have exceptional medical or social needs that make it essential that their child attends St John's School rather than any other. These needs must be fully supported by written evidence from the appropriate professional person involved with the family. This supporting evidence must clearly demonstrate why the school is the most suitable and must illustrate the difficulties that would be caused if your child had to attend another school. The person supplying the evidence should be a doctor, health visitor, social worker, etc. who is aware of your child's or your own case. The school reserves the right to ask for further evidence or clarification where necessary and may seek the advice of appropriate educational professionals where necessary.

C. Catchment Area Siblings

i. Children whose permanent home address is in the school's designated catchment area and with a sibling living in the same family unit who is already on the roll of the school at the time of application and who is expected still to be on roll at the time of entry.

OR

ii. Children with a sibling living in the same family unit already on the roll of the school at the time of application and expected still to be on roll at the time of entry and whose permanent home address is in what was the school's designated catchment area at the time the aforementioned sibling entered **St John the Evangelist School**. A map showing the school's previous catchment area is available on the school website, or as a hard copy on request.

D. Catchment Area St Nicolas School Siblings

i. Children whose permanent address is in the school's designated catchment area and with a sibling living in the same family unit either (a) who is already on the roll of St Nicolas School at the time of application and who is expected to be on roll at the time of entry or (b) on the Year 2 roll of St John's School at the time of application and whose parent has applied for a place at St Nicolas School for September 2018.

OR

ii. Children with a sibling living in the same family unit either (a) who is already on the roll of St Nicolas School at the time of application and who is expected to be on roll at the time of entry or (b) on the Year 2 roll of St John's School at the time of application and whose parent has applied for a place at St Nicolas School for September 2018 and, in both cases, whose permanent

home address is in what was the school's designated catchment area at the time the parent of the aforementioned sibling entered **St Nicolas School or St John the Evangelist School**. A map showing the school's previous catchment area is available on the school website, or as a hard copy on request.

E. Catchment Area Pupils - Children whose permanent home address is in the school's designated catchment area.

F. Siblings - Children whose permanent home address is out of the school's designated catchment area with a sibling living in the same family unit already on the roll of the school and who is expected still to be on roll at the time of entry.

G. St Nicolas School Siblings - Children not living within the designated area served by the school, but have a sibling living in the same family unit already on the roll of St Nicolas School and who is expected still to be on roll at the time of entry.

H. All other children.

Tie Breaker

Distances will be measured using the West Berkshire Admissions Geographical Information System, taking a straight line between the home address and the school using the unique property points within the National Land and Property gazetteer (NLPG). This will serve to differentiate between pupils in criteria B to G should the need arise.

In the event that two distance measurements are identical, the school will use random allocation to decide which child should be offered the place. The process will be conducted in the presence of a person independent of the school.

Multiple Births

Where the admission of all children from a multiple birth (twins, triplets etc) would lead to the published admission number being exceeded, all the children will be admitted.

St Nicolas Church of England Junior School

Admission Number: 64

The admissions policy for St Nicolas Church of England Junior School is available from the school.

Oversubscription Criteria

Children with a Statement of Special Education Need or with an Education, Health and Care Plan naming St Nicolas C.E. Junior School will always be offered places. If there are fewer than places available, all children will be offered places. If there is greater demand for admission than there are places available, the following criteria will be applied in the order set out below:

- 1. Looked-after children** and children who were previously looked after, but ceased to be so because immediately after being looked after they were adopted or became subject to a special arrangements order or special guardianship order.
- 2. Families who have exceptional medical or social needs** that make it essential that their child attends St Nicolas C.E. Junior School rather than any other. When applying, you must include supporting evidence from an independent professional person who is aware of the situation and supports your reasons for preferring St Nicolas C.E. Junior School. This supporting evidence must clearly demonstrate why the school is the most suitable and must illustrate the difficulties that would be caused if your child had to attend another school. The person supplying the evidence should be a doctor, health visitor, social worker, etc. who is aware of your child's or your own case. The school reserves the right to ask for further evidence or clarification where necessary and may seek the advice of appropriate educational professionals where necessary.
- 3. Linked Partner School Pupils**, i.e. children who currently attend St John the Evangelist C of E Infant School.
- 4. Siblings**, i.e. pupils with a sibling on the roll of the school at the time of application or whose parent has accepted an offer of a place at the school and who, in either case, is expected still to be in attendance at the time of entry to the school.
- 5. Catchment Area Pupils**, i.e. children whose normal home address is within the school's designated catchment area. This is taken to be the address at the time of the application.
- 6. All other children**

Tie Breaker

Priority will be given within any of the above over-subscription criteria to the applicant whose permanent home address is nearest to the school. Distances will be measured using the West Berkshire Admissions Geographical Information System taking a straight line between the home address and the school using the unique property identification points within the National Land and Property Gazetteer (NLPG). . In the event that two distance measurements are identical, the school will use random allocation to decide which child should be offered the place. The process will be conducted in the presence of a person independent of the school.

Multiple Births

Where the admission of all the children from a multiple birth (twins, triplets etc) would lead to the published admission number being exceeded, all the children will be admitted. The same arrangement would apply in the case of children from the same family born in the same school year (1 September – 31 August)

Stockcross Church of England Primary School

Admission Number: 15

The admissions policy for Stockcross Church of England Primary School is available from the school.

Oversubscription Criteria

Children with a Statement of Special Educational Needs or an EHC (Education Health and Care Plan) naming Stockcross School will always be offered places (see section 3 above). If the number of applications is greater than the number of places we rank applications by applying oversubscription criteria as set out below:

- (a) Looked After Children and children who were previously looked after, but ceased to be so because, immediately after being looked after, they became subject to an adoption, child arrangements or special guardianship order (See Note 2 below)
- (b) Children with a normal home address in the school catchment area (see note 3 below) and with a sibling (see note 4 below) on the roll of the school at the time of application or whose parent has accepted an offer of a place at the school and who is expected still to be in attendance at Stockcross School at the time of entry to the school. The school catchment area is shown on the attached map (the darkest line) with a large-scale copy of the map being available for inspection at the school.
- (c) Children with a normal home address in the school catchment area (see map below).
- (d) Children with a normal home address outside the catchment area (see map below) and who have a sibling (see note 4 below) on the roll of the school at the time of application or whose parent has accepted an offer of a place at the school and who is expected still to be in attendance at the time of entry to the school.
- (e) Children of teachers and teaching assistants who have been employed at the school for two or more years at the time at which the application for admission to the school is made; or where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
- (f) All other children.

Tie Breaker

Priority will be given within any of the above over-subscription criteria to the applicant

whose normal home address is nearest to the school. Proximity of the child's home, as measured by the straight line distance (see Note 6) between the home and the school with those living nearer being accorded the higher priority, will serve to differentiate between children in criteria (a) to (h) should the need arise. In the event that two distance measurements are identical, the school will use random allocation to decide which child should be offered the place. The process will be conducted in the presence of a person independent of the school.

In cases where there is one place available, and the next child on the list is a twin triplet etc., we would admit both twins (and all the children in the case of other multiple births) even if this meant exceeding the agreed admission number or the number of places available in a year group.

Sulhamstead and Ufton Nervet Church of England Voluntary Aided Primary School

Admission Number: 15

The admissions policy for Sulhamstead and Ufton Nervet church of England Voluntary Aided Primary School is available from the school.

Oversubscription Criteria

Children with a Statement of Special Educational Need naming Sulhamstead & Ufton Nervet primary School will always be offered places. If there is then a greater demand for admission than there are places available, the following criteria will be applied in the order set out below:

- a. Looked-after children and children who were previously looked after, but ceased to be so because, immediately after being looked after, they became subject to an adoption, child arrangements or special guardianship order.
- b. Children whose home address is within the Ecclesiastical Parish of Sulhamstead Abbots and Bannister with Ufton Nervet or the Civil Parishes of Sulhamstead and Ufton Nervet and with a sibling on the roll of the school at the time of application, who is expected to be still in attendance at the time of entry to the school
- c. Children whose home address is within the Ecclesiastical Parish of Sulhamstead Abbots and Bannister with Ufton Nervet or the Civil Parishes of Sulhamstead and Ufton Nervet
- d. Children whose home address is outside the Ecclesiastical Parish of Sulhamstead Abbots and Bannister with Ufton Nervet or the Civil Parishes of Sulhamstead and Ufton Nervet and with a sibling on the roll of the school at the time of application, and who is expected to be still in attendance at the time of entry to the school
- e. Families who have exceptional medical or social needs that make it essential that their child attends Sulhamstead & Ufton School rather than any other. These needs must be fully supported by written evidence from the appropriate professional person involved with the family
evidence from the appropriate professional person involved with the family
- f. All other children

Tie Breaker

Priority will be given within any of the above over-subscription criteria to the applicant whose permanent home address is nearest to the school. Distances will be measured using the West Berkshire Admissions Geographical Information System taking a straight line between the home address and the school using the unique property identification points within the National Land and Property Gazetteer (NLPG). In the event that there are two applicants with identical distance measurements, the place would be offered by random allocation in the presence of a person independent of the school.

Where there is only one place available and the next child on the list is a twin, triplet etc. we would admit all the children even if this meant exceeding the agreed admission number or number of places in a class.

Welford & Wickham Church of England Primary School

Admission Number: 15

Oversubscription Criteria

How we will decide whether to offer your child a place if we are oversubscribed:

Children with a Statement of Special Educational Needs or an EHCP (Education Health and Care Plan) naming Welford and Wickham School will always be offered places (see section 3 above). If the number of applications is greater than the number of places we rank applications by applying oversubscription criteria as set out below:

- (a) Looked After Children and children who were previously looked after, but ceased to be so because, immediately after being looked after, they became subject to an adoption, child arrangements or special guardianship order.
- (b) Children (or a parent) who have exceptional medical or social needs that make it essential that they attend Welford and Wickham CE Primary School rather than any other. These needs must be fully supported by written evidence from the appropriate professional person involved with the family.
- (c) Children with a normal home address in the school catchment area and with a on the roll of the school at the time of application or whose parent has accepted an offer of a place at the school and who is expected still to be in attendance at Welford and Wickham School at the time of entry to the school.
- (d) Children with a normal home address in the school catchment area.
- (e) Children with a normal home address outside the catchment area and who have a sibling (on the roll of the school at the time of application or whose parent has accepted an offer of a place at the school and who is expected still to be in attendance at the time of entry to the school.
- (f) Children of teachers and teaching assistants who have been employed at the school for two or more years at the time at which the application for admission to the school is made; or where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
- (g) All other children.

6. Tie-breaker:

Priority will be given within any of the above over-subscription criteria to the applicant whose normal home address is nearest to the school. Proximity of the child's home, as measured by the straight line distance (see Note 6) between the home and the school with those living nearer being accorded the higher priority, will serve to differentiate between children in criteria (a) to (h) should the need arise. In the event that two distance measurements are identical, the school will use random allocation to decide which child should be offered the place. The process will be conducted in the presence of a person independent of the school.

In cases where there is one place available, and the next child on the list is a twin triplet etc., we would admit both twins (and all the children in the case of other multiple births) even if this meant exceeding the agreed admission number or the number of places available in a year group.

Woolhampton Church of England Primary School

Admission Number: 15

The admissions policy for Woolhampton Church of England Primary School is available from the school.

Oversubscription Criteria

In the event of there being a greater demand for admission than there are places available, then places will be allocated according to the oversubscription criteria as outlined below:

- A Looked After Children and children who were looked after, but ceased to be so because they were adopted or became subject a residence order or special guardianship order immediately following having been looked after.
- B Families who have exceptional medical or social needs that make it essential that they attend this School rather than any other. These needs must be fully supported by written evidence from the appropriate professional person involved with the family).
- C Children whose home address is in the school's catchment area
- D Children who have older siblings attending the school at the time of application and who is expected still to be attending the school at the proposed date of entry
- E Other children

Tie Breaker

Priority will be given within any of the above over-subscription criteria to the applicant whose permanent home address is nearest to the school. Distances will be measured using the West Berkshire Admissions Geographical Information System taking a straight line between the home address and the school using the unique property identification points within the National Land and Property Gazetteer (NPLG). In the case of multiple births where one sibling is the 15th child admitted, all siblings will be admitted. Offers or refusal of places will be decided by the Admissions Committee of the Governing Body or by the full Governing Body. In the event that two distance measurements are identical, the School will use random allocation to decide which child should be offered the place. The process will be conducted in the presence of a person independent of the School.

Yattendon Church of England Primary School

Admission Number: 15

The admissions policy for Yattendon Church of England Primary School is available from the school.

Oversubscription Criteria

In the event of there being a greater demand for admission than there are places available, then places will be allocated according to the oversubscription criteria as outlined below:

1. Looked After Children and children who were looked after, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order immediately following having been looked after.
2. Children (or a parent) who have exceptional medical or social needs that make it essential that they attend Yattendon CE Primary School rather than any other. These needs must be fully supported by written evidence from the appropriate professional person involved with the family.
3. Children whose permanent home address is in Yattendon CE school designated catchment area (as shown on the map in Appendix 2 in the Parent's Admissions Guide - available in the school) **and** who have a sibling living in the same family unit who is already on the roll of the school at the time of application or whose parent has accepted an offer of a place at the school and who is expected still to be in attendance at the time of entry.
4. Children whose **permanent** home address (see Note 1) is in Yattendon CE School designated catchment area.
5. Children with a sibling living in the same family unit who is already on the roll of the school at the time of application and who is expected still to be in attendance at the time of entry.
6. All other children.

Tie Breaker

Priority will be given within any of the above over-subscription criteria to the applicant whose permanent home address is nearest to the school. Distances will be measured using the unique property identification points within the National Land and Property Gazetteer (NLPG) taking a straight line between the home address and the school and not taking travelling distances. In cases where there are two identical distance measurements and only one place, random allocation in the presence of an independent observer will be used.

In cases where there is one place available, and the next child on the list is a twin, triplet, etc., we would admit both twins (and all the children in the case of other multiple births) even if this meant exceeding the agreed admission number of 14 or the number of places available in the case of an in year admission.



Catholic Voluntary Aided Schools

St Finian's Catholic Voluntary Aided Primary School

Admission Number: 28

The admissions policy for St Finian's Catholic Voluntary Aided Primary School is available from the school.

Oversubscription Criteria

Should there be more applications than places available the Governing Body will admit children to the school in the following category order:

*A Baptism certificate/evidence of reception must be provided for all categories marked with an asterisk.

+A Certificate of Catholic Practice obtained from and signed by the Parish Priest or the priest in charge of the Church where the family practises, must be provided for all categories marked with a cross.

Category 1 Catholic looked after and previously looked after children.*

Category 2 Catholic children from practising Catholic families with a sibling in school at the time of admission. * +

Category 3 Children of serving Catholic members of staff.

Category 4 Catholic children from practising Catholic families whose permanent home address is in the Parish of Our Lady of the Assumption, Thatcham and St Mary's Woolhampton within the boundary as shown on the map contained in the West Berkshire Parents Guide to Admissions.* +

Category 5 Other Catholic children from practising Catholic families. * +

Category 6 Other Catholic children.*

Category 7 Other looked after and previously looked after children.

Category 8 Children of serving members of staff.

Category 9 Other Siblings in school at time of admission.

Category 10 Children who are members of one of the Christian churches which are members of Churches Together in Britain and Ireland (a list of member churches can be found at www.ctbi.org.uk). +

Category 11 Children of other faiths.

Category 12 All other applicants.

Tie Breakers

Within the foregoing categories, should there be more applicants than places; tie-breakers will be applied in the following order:

- (i) Children with strong social or medical grounds. A senior officer of Children's Services or a medical doctor must provide written evidence which sets out the particular reasons why St Finian's Catholic Primary School is the most suitable school and the difficulties the child would face if he/she had to attend another school.
- (ii) The applicant whose permanent home address is nearest to the school. Distances will be measured using the West Berkshire Admissions Geographical Information System taking a straight line between the home address and the school using the unique property identification points within the National Land and Property Gazetteer (NLPG).

In the exceptional case where the last pupil offered a place is from a multiple birth the other siblings will be admitted.

An independently supervised lottery will be used where two applicants live at the same address or the same distance from the school.

Notes:

1. Definition of Catholic

For the purposes of these admissions arrangements, a Catholic means a person baptised in a church which is in communion with the See of Rome or a person received into the Catholic Church.

2. Definition of practising Catholic

Practising Catholic means Catholic children from practising Catholic families who comply with the precepts of the Church to attend Mass on Sundays and Holy Days of obligation evidenced by a certificate of Catholic practice from their parish priest or the priest in charge of the Church where the family practises, in the format laid down by the diocese

2. Definition of Looked After Children and Previously Looked After Children

A child who is in the care of a local authority, or being provided with accommodation by a local authority in the exercise of their social services functions at the time of making an application to a school. A Previously looked after child is a child who was looked after but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order.

3. Definition of Sibling

Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.

4. Definition of Home Address

The permanency of the address is applicable to all applicants, not just those within the parish of Our Lady of the Assumption, Thatcham and St. Mary's, Woolhampton. The Home address is taken to be the address at the closing date for applications in the normal admissions round. Where parental responsibilities are equally shared, the home address will normally be considered to be with the parent/carer with whom the child spends the majority of time and nights Monday to Friday; this will normally be expected to be with the parent/carer that receives the pupil's Child Benefit, if applicable.

Temporary addresses cannot be used to obtain school places, e.g. temporary addresses whilst retaining a previous permanent home will not be accepted. If parents/carers are in the process of moving from the address they live at currently and want to use the new address for the school place allocations, evidence that they have moved and are already living in the new address will need to be provided. Even if a move is planned, a future address must not be used and will not be accepted. At all other times changes of address will be considered immediately on receipt of evidence. Any child offered a school place based on fraudulent or intentionally misleading information will have their place withdrawn and a new application will be required, by which time preferred schools may be full. This may also occur after the child has been admitted to a school.

5. Definition of "A Serving Member of Staff"

- a) Any employee that has been employed at the school for two or more years at the time of which the application for admission to the school is made; and/or
- b) A member of staff recruited to fill a vacant post for which there is a demonstrable skills shortage and this has been identified in their letter of appointment. This excludes all temporary/sub contracted staff.

St Joseph's Catholic Voluntary Aided Primary School

Admission Number: 30

The admissions policy for St Joseph's Catholic Voluntary Aided Primary School is available from the school.

Oversubscription Criteria

The governing body operates an equal preference policy, if there are more applications than places available, applications will be considered in the category order listed below.

- Category 1: Baptised Catholic Looked After Children and children who were looked after, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order immediately following having been looked after.
- Category 2: Baptised Catholic Children with a sibling in the school at the time of admission. A sibling is defined as a brother or sister, including step/half sibling/foster sibling, permanently living in the same family unit, who will be on the school roll and will continue to attend the school when the applicant starts. Evidence of baptism will be required see note below.
- Category 3: Baptised Catholic children living in the parishes of St Joseph's, Newbury; St Francis de Sales, Newbury; The Sacred Heart, Lambourn; Our Lady of Lourdes, Hungerford. Evidence of baptism will be required see note below.
- Category 4: Baptised Catholic children living outside the parishes mentioned in Category 3. Evidence of baptism will be required see note below.
- Category 5: Other Looked After Children and children who were looked after, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order immediately following having been looked after.
- Category 6: Siblings of children at the school at the time of admission. A sibling is defined as a brother or sister, including step/half sibling/foster sibling, permanently living in the same family unit, who will be on the school roll and will continue to attend the school when the applicant starts.
- Category 7: Members of other Christian Churches who are members of Churches Together in England and Wales. Evidence of baptism or membership will be required as detailed below. Please see the Churches Together website www.cte.org.uk for a list of member churches..
- Category 8: Members of other faiths. Evidence of membership will be required as detailed below.
- Category 9: All other applicants.

Evidence of Baptism or membership of a Worshipping Community - If an application is being made for a place at the school for a Catholic child, evidence of Catholic baptism or reception into the Catholic Church is required. A copy of a certificate of baptism or certificate of reception into full communion with the Catholic Church should be provided to the school with the completed Supplementary Application Form.

If application is being made for a place at the school as a member of another Christian denomination or another faith a letter confirming membership of that Christian denomination or faith and signed by the appropriate minister of religion or faith leader, will be required. The letter should be provided with the completed Supplementary Application Form.

Tie Breaker

- A: Children of families who are active members of their Catholic Community or their Worshipping Community - Active is defined as those who attend a place of worship at least once a month as verified by the Priest or leader of their faith community.
- B: Children with strong social grounds for admission - In cases where the placement has been recommended by the relevant senior social services officers or medical doctor.
- C: Distance - Within the foregoing categories and tiebreakers, should there be more applicants than places, priority will be given to those applicants whose permanent home address is nearest to the school. This will be measured using the West Berkshire Geographical Information System taking a straight line between the child's permanent home address and the school using the unique property identification points within the National Land and Property Gazetteer NLPG. In the case of multiple births, the parents/carers will be approached to decide which sibling or siblings will receive the available place/places.

St Paul's Catholic Voluntary Aided Primary School

Admission Number: 45

The admissions policy for St Paul's Catholic Voluntary Aided Primary School is available from the school.

Oversubscription Criteria

If there are more applications than places available, the Governing Body will rank applications in the following order of priority:

1. Baptised Catholic* looked after children, or previously looked after children.
2. Baptised Catholic children*
3. Other looked after children, or previously looked after children.
4. Members of Eastern Orthodox Churches*
5. Unbaptised children of a baptised Catholic parent*
6. Members of other Christian Churches.
7. Members of other faiths.
8. All other applicants.

* Evidence of baptism must be provided i.e. usually a baptism certificate must be provided although other evidence may be relevant in some circumstances. See the Supplementary Information Form for further details.

Tie Breaker

Within the foregoing categories the following tie breaker will be applied in the following order when ranking applications:

- (i) Within each oversubscription Category above, priority will be given to children with a sibling in the school at the time of application.
- (ii) For applicants in Categories 1, 2 and 5, the ranking will give priority to children of families who are practising Catholics in the following order: those who practice regularly; those who practice occasionally; those who practice irregularly. Practice is defined as attendance at Sunday (or Saturday evening) Mass. The definitions of regularity of practice are:

“Regularly” means weekly attendance at Sunday (or Saturday evening) Mass

“Occasionally” means at least monthly attendance at Sunday (or Saturday evening) Mass

“Irregularly” means less than monthly attendance at Sunday (or Saturday evening) Mass.

- (iii) Priority will be given to the applicant whose permanent home address is nearest to the school. This information on distance is provided to the governing body by the local authority, using a computerised system and distances are not measured by the governing body.

In the unlikely event that two applications are ranked equally, including in distance from home to school random allocation will be used. This process will be supervised by an independent person, usually an appropriate officer of the local authority.

Multiple Births

The governing body will admit twins and multiple birth siblings when to admit more than one would mean breaching the infant class size limit or the Published Admission Number.

Please Note:

Evidence of Baptism or membership of a Worshipping Community - Parents need to supply a copy of a Certificate of Baptism/Reception/Membership with the supplementary application form, which includes the child's full name date of birth, date and location of baptism and parent(s) name(s).

Fir Tree Primary School and Nursery (Newbury Academy Trust)

Admission Number: 30

The admissions policy for Fir Tree Primary School and Nursery is available from the school.

Oversubscription Criteria: Summary

Places are allocated according to the over-subscription criteria as outlined below.

- A. Looked After Children and children who were looked after, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order immediately following having been looked after.
- B. Catchment Area Pupils

Children whose permanent home address is in the school's designated catchment area. Where necessary, priority will be given to siblings living in the catchment area.

Criteria C to E apply to children whose permanent home address is not within the Fir Tree Primary School's catchment area
- C. Siblings

Siblings means pupils with a brother or sister including step/foster sibling and children of the parent/carer's partner living in the same family unit.

Preference will be given to a sibling of a pupil who is already on the roll of the Fir Tree Primary School and will continue to attend compulsory education at the school during the following academic year.
- D. Children of members of staff of the Newbury Academy Trust (Trinity School, Fir Tree School, Speenhamland School)

The children of members of staff working for the Newbury Academy Trust where that member of staff is the legal parent or guardian of that child and where that member of staff has a permanent contract and has been employed within the Trust for two or more years at the time of application for the place.
- E. All other applicants.

Tie Breaker

Priority will be given within any of the above over-subscription criteria to the applicant whose permanent home address is nearest to the school. Distances will be measured using the West Berkshire Admissions Geographical Information System taking a straight line between the home address and the school using the unique property identification points within the National Land and Property Gazetteer (NLPG).

In the case of multiple births, the parents/carers will be approached to decide which sibling or siblings will receive the available places.

Highwood Copse Primary School (Newbury Academy Trust)

Admission Number: 30

Oversubscription Criteria: Summary

Places are allocated according to the oversubscription criteria for the school preferred as outlined below.

A. Looked After Children and children who were looked after, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order immediately following having been looked after on application.

B. Children who live within 0.75 mile of the School.

Distances are measures in a straight line between the home address and the school. Criteria C and D apply to children whose permanent home address is more than 0.75 mile from the school

C. Children of members of staff

The children of members of staff at Highwood Copse Primary School or Newbury College where that member of staff is the legal parent or guardian of that child and where that member of staff has a permanent contract and employed at the school or College for two or more years at the time of application for the place.

D. All other applicants.

5. Tie Breaker

Priority will be given within any of the above over-subscription criteria to the applicant whose permanent home address is nearest to Highwood Copse Primary School. Distances will be measured using the West Berkshire Admissions

Geographical Information System taking a straight line between the home address and the School.

In the case of multiple births, including those where the last child offered a place is from a multiple birth and one or more of the siblings would fall above the limit of the admission number in the ranking, all of the children will be offered a place, which will exceed the schools admission number.

Lambourn CE Primary School (Newbury Academy Trust)

Admission Number: 30

Oversubscription Criteria: Summary

A. Looked After Children and children who were Looked After, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order immediately following being Looked After.

B. Children who have exceptional social or medical needs, supported by a written recommendation from the child's paediatrician/consultant or professional from Children's Services. The letter must explain why the school is the only suitable school to meet the child's needs and why no other school could provide the appropriate support for the child.

C. Catchment Area Pupils, i.e. Children whose permanent home address (defined in Appendix 1) is within the school catchment area (shown in Appendix 3) of the school.

If it is not possible to offer all catchment children a place, priority will be given to siblings (the definition of sibling is as explained in criteria D of the oversubscription criteria) in catchment before utilising the listed tie breakers.

D. Non-Catchment Siblings. Pupils with a brother or sister (including step/foster sibling and children of the parent/carer's partner) living in the same family unit who is already on the roll of the preferred school and will continue to attend compulsory education at the school during the following academic year.

E. All Other applicants who do not meet any of the Oversubscription criteria A-E

Tie Breaker

Priority will be given within any of the over-subscription criteria in the following order:

- A child entitled to the Early Years Pupil Premium Grant (during the application period, 12 September to 15 January) who attends the nursery school that is linked to the school.
- Child whose permanent home address is nearest to the preferred school. Distances will be measured using a Geographical Information System taking a straight line between the home address and the school using the unique property identification points within the National Land and Property Gazetteer (NLPG).
- Where 2 or more applicants meet the same admission criteria and the measured distance between home and school is the same to 3 decimal places a lottery system will be used to set the rank order for each child. In order to ensure fairness the School admissions team will administer the lottery system overseen by the head of the education service. The applicant's names will be drawn in order and that order will be applied to their ranked order in the admission list for the school.

Definitions of a permanent home address and sibling are as per the West Berkshire Council Policy. Please also see the West Berkshire Policy for qualifying to meet the Early Years Pupil Premium tie breaker.

Speenhamland Primary School

Admission Number: 60

Oversubscription Criteria:

Children who have a Statement of Special Educational Needs or an Education Health and Care Plan which names the school will be offered places before other children. After that places will be offered up to the admission number in the following priority order:

A. Looked After Children and children who were looked after, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order immediately following having been looked after.

B. Catchment Area Pupils

Children whose permanent home address is in the school's designated catchment area. Where necessary, priority will be given to siblings living in the catchment area.

C. Siblings

Pupils with a brother or sister including step/foster sibling and children of the parent/carer's partner living in the same family unit. Preference will be given to a sibling of a pupil who is already on the roll of Speenhamland Primary School and will continue to attend compulsory education at the school during the following academic year.

D. Children of members of staff i.e. The children of members of staff working for the Newbury Academy Trust where that member of staff is the legal parent or guardian of that child and where that member of staff has a permanent contract and has been employed within the Trust for two or more years at the time of application for the place.

E. All other applicants.

Tie Breaker

Priority will be given within any of the above over-subscription criteria to the applicant whose permanent home address is nearest to the school. Distances will be measured using the West Berkshire Admissions Geographical Information System taking a straight line between the home address and the school using the unique property identification points within the National Land and Property Gazetteer (NLPG).

In the case of multiple births, the parents/carers will be approached to decide which sibling or siblings will receive the available places.

Whitlands Park Primary School

Admission Number: 60

Oversubscription Criteria: Summary

Places are allocated according to the over-subscription criteria as outlined below.

A. Looked After Children and children who were looked after, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order immediately following having been looked after.

B. Catchment Area Pupils, i.e.

Children whose permanent home address is within the catchment area of the school, shown on the map at www.westberks.gov.uk/catchment. Where necessary, priority will be given to siblings in catchment.

Criteria C to E apply to children whose permanent home address is not within the preferred school's catchment area

C. Siblings, i.e.

Pupils with a brother or sister including step/foster sibling and children of the parent/carer's partner living in the same family unit. For Whiteland Park Primary School applications a sibling who is already on the roll of the preferred school, and in relation to admissions at the preferred school's first point of entry, will continue to attend compulsory education at the school during the following academic year.

D. Children of members of staff i.e.

The children of members of staff at Whitlands Park Primary School where that member of staff is the legal parent or guardian of that child and where that member of staff has a permanent contract and employed at the school for two or more years at the time of application for the place.

E. All other applicants.

Tie Breaker

Priority will be given within any of the above over-subscription criteria to the applicant whose permanent home address is nearest to the preferred school. Distances will be measured using the West Berkshire Admissions Geographical Information System taking a straight line between the home address and the school using the unique property identification points within the National Land and Property Gazetteer (NLPG).

In the case of multiple births, the parents/carers will be approached to decide which sibling or siblings will receive the available places.

West Berkshire Schools

Community and Voluntary Controlled Schools

Voluntary Aided Church of England Schools

Voluntary Aided Catholic Schools

Academies

Special Needs Schools

Brookfields Special School

Headteacher: Mr B. Mills

School type: Community Special

Sage Road, Tilehurst, Reading, Berkshire, RG31 6SW.

Telephone: 0118 942 1382,

Fax: 0118 945 5176

E-mail: office@brookfields.w-berks.sch.uk

The Castle Special School

Headteacher: Mr Jonathan Hewitt

School type: Community Special

Love Lane, Donnington, Newbury, Berkshire,
RG14 2JG.

Telephone: 01635 42976,

Fax: 01635 551725

E-mail: office@castle.w-berks.sch.uk

Primary Schools

Aldermaston Church of England Primary School

Headteacher: Mrs Higgs

Wasing Lane, Aldermaston, Reading,
Berkshire, RG7 4LX.
Telephone: 0118 971 3362,
Fax: 0118 971 4880
Email: office@aldermaston.w-berks.sch.uk

School type: Voluntary Controlled

Age range: 4 - 11

Admission Number: 28

Oversubscription Rules: Standard

Basildon Church of England Primary School

Headteacher: Miss M. Cliffe

School Lane, Upper Basildon
Reading, Berkshire RG8 8PD.
Telephone: 01491 671 445,
Fax: 01491 671 669
E-mail: office@basildonprimary.org.uk

School type: Voluntary Controlled

Age range: 4 - 11

Admission Number: 20

Oversubscription Rules: Standard

Beedon Church of England Controlled Primary School

Headteacher: Mrs A McDonald

Stanmore Road, Beedon, Newbury,
Berkshire, RG20 8SL.
Telephone: 01635 248284,
Fax: 01635 248284
E-mail: office@beedon.w-berks.sch.uk

School type: Voluntary Controlled

Age range: 4 - 11

Admission Number: 10

Oversubscription Rules: Standard

Beenham Primary School

Headteacher: Mrs S. Butcher

Picklepythe Lane, Beenham, Reading,
Berkshire, RG7 5NT.
Telephone: 0118 971 3397,
Fax: 0118 971 2087
E-mail: office@beenham.w-berks.sch.uk

School type: Community

Age range: 4 - 11

Admission Number: 15

Oversubscription Rules: Standard

Birch Copse Primary School

Headteacher: Mr J. Micklewhite

Wittenham Avenue, Tilehurst, Reading,
Berkshire, RG31 5LN
Telephone: 0118 942 7442,
Fax: 0118 945 4489
E-mail: office@birchcopse.w-berks.sch.uk

School type: Community

Age range: 4 - 11

Admission Number: 60

Oversubscription Rules: Standard

Bradfield Church of England Primary School

Acting Headteacher: Mrs Johnson

Cock Lane, Southend, Bradfield,
Berkshire, RG7 6HR
Telephone: 0118 974 4304,
Fax: 0118 974 5119
E-mail: office@bradfieldprimary.couk

School type: Voluntary Aided

Age range: 4-11

Admission Number: 30

Oversubscription Rules: as on page 26

Brightwalton Church of England Primary School

Headteacher: Mrs J Patterson

Common Lane, Brightwalton,
Newbury, Berkshire, RG20 7BN
Telephone: 01488 638337,
Fax: 01488 638337
E-mail: office@brightwalton.w-berks.sch.uk

School type: Voluntary Aided

Age range: 4-11

Admission Number: 15

Oversubscription Rules: as on page 27

Brimpton Church of England Primary School

Headteacher: Mrs Davies

Brimpton Lane, Brimpton,
Reading, Berkshire, RG7 4TL.
Telephone: 0118 971 2311,
Fax: 0118 971 2311
E-mail: office@brimpton.w-berks.sch.uk

School type: Voluntary Controlled

Age range: 4-11

Admission Number: 7

Oversubscription Rules: Standard

Bucklebury Church of England Primary School

Headteacher: Mr A Higgs

Blacklands Road, Upper Bucklebury, Reading,
Berkshire, RG7 6QP.

Telephone: 01635 862965,

Fax: 01635 867425

E-mail: office@bucklebury.w-berks.sch.uk

School type: Voluntary Controlled

Age range: 4-11

Admission Number: 18

Oversubscription Rules: Standard

Burghfield St Mary's Primary School

Headteacher: Mr A Gallagher

Theale Road, Burghfield, Reading,
Berkshire, RG30 3TX.

Telephone: 0118 983 6387

Fax: 0118 983 2957

E-mail: office@burghfield.w-berks.sch.uk

School type: Voluntary Controlled

Age range: 4-11

Admission Number: 30

Oversubscription Rules: Standard

Calcot Infant School & Nursery

Headteacher: Mrs F Rostron

Curtis Road, Calcot, Reading, Berkshire, RG31 4XG.

Telephone: 0118 941 8189,

Fax: 0118 941 8189

E-mail: office@c-inf.w-berks.sch.uk

School type: Community Infant

Age range: 4-7

Admission Number: 77

Oversubscription Rules: Standard

Calcot Junior School

Headteacher: Mrs F Rostron

Curtis Road, Calcot, Reading, Berkshire, RG31 5XG.

Telephone: 0118 942 8727,

Fax: 0118 945 5587

E-mail: office@c-jun.w-berks.sch.uk

School type: Community Junior

Age range: 7-11

Admission Number: 77

Oversubscription Rules: Standard

Chaddleworth St. Andrews & Shefford Church of England (V.C) Federated Primary Schools - Chaddleworth

Headteacher: Mrs Goodrich

School type: Voluntary Controlled

Chaddleworth, Newbury, Berkshire, RG20 7DT.

Telephone: 01488 638261,

Fax: 01488 638261

E-mail: office@csf.w-berks.sch.uk

Age range: 4-11

Admission Number: 8

Oversubscription Rules: Standard

Chieveley Primary School

Headteacher: Mrs M Lea

School type: Community

School Road, Chieveley, Newbury, Berkshire, RG20 8TY.

Telephone: 01635 248281,

Fax: 01635 247495

E-mail: office@chieveley.w-berks.sch.uk

Age range: 4 - 11

Admission Number: 30

Oversubscription Rules: Standard

Cold Ash St Marks Church of England School

Headteacher: Mrs S. Ball

School type: Voluntary Controlled

Cold Ash Hill, Cold Ash,
Thatcham, Berkshire, RG18 9PT.

Telephone: 01635 862600,

Fax: 01635 295601

E-mail: office@coldash.w-berks.sch.uk

Age range: 4-11

Admission Number: 28

Oversubscription Rules: Standard

Compton Church of England Primary School

Headteacher: Mrs McDonald

School type: Voluntary Controlled

School Road, Compton, Newbury,
Berkshire, RG20 6QU.

Telephone: 01635 578240,

Fax: 01635 579068

E-mail: office@compton.w-berks.sch.uk

Age range: 4-11

Admission Number: 26

Oversubscription Rules: Standard

Curridge Primary School

Headteacher: Mrs Livermore

Curridge, Thatcham, Berkshire, RG18 9DZ.
Telephone: 01635 200486,
Fax: 01635 202295
E-mail: office@curridge.w-berks.sch.uk

School type: Community

Age range: 4 - 11
Admission Number: 15
Oversubscription Rules: Standard

Downsway Primary

Headteacher: Mrs Ayres

Warbreck Drive, Tilehurst,
Reading Berkshire RG31 6FE
Telephone: 0118 942 1362
Fax: 0118 942 1377
E-mail: office@downsway.w-berks.sch.uk

School type: Community

Age range: 4 - 11
Admission Number: 30
Oversubscription Rules: Standard

Enborne Church of England Primary School

Headteacher: Mrs Morley

Enborne, Newbury, Berkshire, RG20 0JU.
Telephone: 01635 40569,
Fax: 01635 34864
E-mail: office@enborne.w-berks.sch.uk

School Type: Voluntary Aided

Age range: 4-11
Admission Number: 10
Oversubscription Rules: as on page 29

Englefield Church of England Primary School

Headteacher: Mrs Latimer

The Street, Englefield, Reading, Berkshire, RG7 5ER.
Telephone: 0118 930 2337,
Fax: 0118 930 5316
E-mail: office@englefield.w-berks.sch.uk

School Type: Voluntary Aided

Age range: 4-11
Admission Number: 16
Oversubscription Rules: as on page 30

Falkland Primary School

Headteacher: Mrs Wood

Andover Road, Newbury, Berkshire, RG14 6NU.
Telephone: 01635 44949
Fax: 01635 522945
E-mail: office@falkland.w-berks.sch.uk

School type: Community

Age range: 4 - 11
Admission Number: 60
Oversubscription Rules: Standard

Fir Tree Primary School and Nursery (Newbury Academy Trust)

Associate Headteacher: Mrs Wood

Fir Tree Lane, Newbury, Berkshire, RG14 2RA.
Telephone: 01635 42129
Fax: 01635 230484
E-mail: office@firtree.newburyacademytrust.org

School type: Academy

Age range: 4 - 11
Admission Number: 30
Oversubscription Rules: as on page 51

Francis Baily Primary School

Headteacher: Mr Pilsworth

Skillman Drive, Thatcham, Berkshire, RG19 4GG.
Telephone: 01635 862188,
Fax: 01635 860599
E-mail: office.fbaily@fb.w-berks.sch.uk

School type: Community

Age range: 4 - 11
Admission Number: 81
Oversubscription Rules: Standard

Garland Junior School

Headteacher: Miss E Dawkins

Clayhill Road, Burghfield Common,
Reading, Berkshire, RG7 3HG.
Telephone: 0118 983 2776,
Fax: 0118 983 5778
E-mail: office@garland.w-berks.sch.uk

School type: Community

Age range: 7 - 11
Admission Number: 60
Oversubscription Rules: Standard

Hampstead Norreys Church of England Primary School

Executive Headteacher: Miss K House

School type: Voluntary Controlled

Newbury Hill, Hampstead Norreys, Thatcham,
Berkshire, RG18 0TR

Telephone: 01635 201371

Fax: 01635 202951

E-mail: office@hn.w-berks.sch.uk

Age range: 4-11

Admission Number: 15

Oversubscription Rules: Standard

Hermitage Primary School

Headteacher: Mrs Turner

School type: Community

Hampstead Norreys Road, Hermitage, Thatcham
Berkshire, RG18 9SA.

Telephone: 01635 200355,

Fax: 01635 202802

E-mail: office@hermitage.w-berks.sch.uk

Age range: 4 - 11

Admission Number: 30

Oversubscription Rules: Standard

Hungerford Primary School

Headteacher: Mr Mayer

School type: Community

Fairview Road, Hungerford, Berkshire, RG17 0BT.

Telephone: 01488 682230

Fax: 01488 681625

E-mail: office@hungerford.w-berks.sch.uk

Age range: 4 - 11

Admission Number: 56

Oversubscription Rules: Standard

Inkpen Primary School

Headteacher: Mrs J Kanisius

School type: Community

Weavers Lane, Inkpen,
Hungerford, Berkshire, RG17 9QE.

Telephone: 01488 668219

E-mail: office@inkpen.w-berks.sch.uk

Age range: 4 - 11

Admission Number: 12

Oversubscription Rules: Standard

John Rankin Infant & Nursery School

Headteacher: Mr F Rayner

School type: Community Infant

Garford Crescent, Newbury, Berkshire, RG14 6EX.

Telephone: 01635 42376

E-mail: office@jri.w-berks.sch.uk

Age range: 4 - 7

Admission Number: 90

Oversubscription Rules: Standard

John Rankin Junior School

Headteacher: Mr F Rayner

School type: Community Junior

Henshaw Crescent, Newbury, Berkshire, RG14 6ES.

Telephone: 01635 42859

Fax: 01635 522889

E-mail: office@jrj.w-berks.sch.uk

Age range: 7 - 11

Admission Number: 90

Oversubscription Rules: Standard

Kennet Valley Primary School

Acting Headteacher: Mrs D Devine

School type: Community

Carter's Rise, Calcot, Reading, Berkshire, RG31 7YT.

Telephone: 0118 941 4410

Fax: 0118 945 4891

E-mail: office@kennetvalley.w-berks.sch.uk

Age range: 4 - 11

Admission Number: 30

Oversubscription Rules: Standard

Kintbury St Mary's Church of England Primary School

Headteacher: Mr Green

School type: Voluntary Controlled

Gainsborough Avenue, Kintbury,
Hungerford, Berkshire, RG17 9XN.

Telephone: 01488 658336,

Fax: 01488 657455

E-mail: office@kintbury.w-berks.sch.uk

Age range: 4-11

Admission Number: 30

Oversubscription Rules: Standard

Lambourn Church of England Primary School

Headteacher: Mrs Duke

Edwards Hill, Lambourn,
Hungerford, Berkshire, RG17 7LJ.

Telephone: 01488 71479

Fax: 01488 73723

E-mail: office@lambourn.w-berks.sch.uk

School type: Voluntary Controlled

Age range: 4-11

Admission Number: 30

Oversubscription Rules: Standard

Long Lane Primary School

Headteacher: Mr P. Thorne

Long Lane, Tilehurst, Reading, Berkshire, RG31 6YG.

Telephone: 0118 942 7187

Fax: 0118 942 7187

E-mail: office@longlane.w-berks.sch.uk

School type: Community

Age range: 4 - 11

Admission Number: Infants: 30

Admission Yr 3: Junior: 17

Oversubscription Rules: Standard

Mrs Bland's Community Infant and Nursery School

Headteacher: Mrs C Nisbet

Jordan's Lane, Burghfield Common, Reading,
Berkshire, RG7 3LP.

Telephone: 0118 983 2332

Fax: 0118 983 5867

E-mail: office@mrsblands.w-berks.sch.uk

School type: Community

Age range: 4 - 11

Admission Number: 60

Oversubscription Rules: Standard

Mortimer St John's Church of England Infant School

Headteacher: Mrs N. Sumner

West End Road, Mortimer,
Reading, Berkshire, RG7 3SY.

Telephone: 0118 933 2242,

Fax: 0118 933 1163

E-mail: office@msj.w-berks.sch.uk

School type: Voluntary Controlled

Age range: 4-7

Admission Number: 60

Oversubscription Rules: Standard

Mortimer St Mary's Church of England Junior School

Interim Executive Headteacher: Mrs Sumner

School Type: Voluntary Aided Junior

The Street, Mortimer, Reading, Berkshire, RG7 3PB.

Telephone: 0118 933 2491

Fax: 0118 933 1013

E-mail: office@msm.w-berks.sch.uk

Age range: 7-11

Admission Number: 60

Oversubscription Rules: as on page 32

Pangbourne Primary School

Headteacher: Mrs M Fry

School type: Community

Kennedy Drive, Pangbourne,

Reading, Berkshire, RG8 7LB.

Telephone: 0118 984 2315,

Fax: 0118 984 1225

E-mail: office@pangbourne.w-berks.sch.uk

Age range: 4-11

Admission Number: 30

Oversubscription Rules: Standard

Parsons Down Infant School

Executive Headteacher: Miss D Shave

School type: Community Infant

Herons Way, Thatcham, Berkshire, RG19 3SR.

Telephone: 01635 862475

Fax: 01635 874558

E-mail: office.pdi@pdp.w-berks.sch.uk

Age range: 4-7

Admission Number: 60

Oversubscription Rules: Standard

Parsons Down Junior School

Headteacher: Miss D Shave

School type: Community Junior

Herons Way, Thatcham, Berkshire, RG19 3SR.

Telephone: 01635 866700

Fax: 01635 874499

E-mail: office.pdj@pdp.w-berks.sch.uk

Age range: 7-11

Admission Number: 60

Oversubscription Rules: Standard

Purley Church of England Primary School

Headteacher: Mrs K Fakes

School type: Voluntary Controlled

Purley Village, Purley on Thames, Reading,
Berkshire, RG8 8AF.

Telephone: 0118 984 2384,

Fax: 01189 984 1315

E-mail: office@purley.w-berks.sch.uk

Age range: 4-11

Admission Number: 15

Oversubscription Rules: Standard

Robert Sandilands Primary School and Nursery

Acting Headteacher: Mrs Bucknell

School type: Community

Digby Road, Speen, Newbury, Berkshire, RG14 1TS.

Telephone: 01635 40318

Fax: 01635 580948

E-mail: office@sandilands.w-berks.sch.uk

Age range: 4-11

Admission Number: 30

Oversubscription Rules: Standard

Shaw-cum-Donnington Church of England Primary School

Headteacher: Mrs Murray

School type: Voluntary Controlled

Love Lane, Donnington,
Newbury, Berkshire, RG14 2JG.

Telephone: 01635 40971

Fax: 01635 31327

E-mail: office@shaw.w-berks.sch.uk

Age range: 4-11

Admission Number: 14

Oversubscription Rules: Standard

Chaddleworth St. Andrews & Shefford Church of England (V.C) Federated Primary Schools - Shefford

Headteacher: Mrs Goodrich

School type: Voluntary Controlled

Wantage Road, Great Shefford,
Hungerford, Berkshire, RG17 7DB.

Telephone: 01488 648657

Fax: 01488 649562

E-mail: office@csf.w-berks.sch.uk

Age range: 4-11

Admission Number: 12

Oversubscription Rules: Standard

Speenhamland School

Executive Headteacher: Mrs C Wilson
Associate Headteacher: E. Parish

Pelican Lane, Newbury, Berkshire, RG14 1NU.
Telephone: 01635 41077
Fax: 01635 551239
E-mail: office@speenhamland.w-berks.sch.uk

School type: Community

Age range: 4-11
Admission Number: 60
Oversubscription Rules: Standard

Springfield Primary School

Headteacher: Mrs S East

City Road, Tilehurst, Reading, Berkshire, RG31 5NJ.
Telephone: 0118 942 1797,
Fax: 0118 945 4921
E-mail: office@springfieldprimary.org

School type: Community

Age range: 4-11
Admission Number: 42
Oversubscription Rules: Standard

Spurcroft Primary School

Headteacher: Mrs Flowerdew

Spurcroft Road, Thatcham, Berkshire, RG19 3XX.
Telephone: 01635 871541
Fax: 01635 871592
E-mail: office@spurcroft.w-berks.sch.uk

School type: Community

Age range: 4-11
Admission Number: 75
Oversubscription Rules: Standard

Streatley Church of England Voluntary Controlled School

Headteacher: Mrs L Roberts

The Coombe, Streatley, Reading, Berkshire, RG8 9LQ.
Telephone: 01491 872399
Fax: 01491 874372
E-mail: office@sps.w-berks.sch.uk

School type: Voluntary Controlled

Age range: 4-11
Admission Number: 15
Oversubscription Rules: Standard

St John The Evangelist Infant and Nursery School

Headteacher: Mrs G Zimmerman

School Type: Voluntary Aided Infants

Old Newtown Road, Newbury, Berkshire, RG14 7DE.

Age range: 4-7

Telephone: 01635 41281,

Admission Number: 60

Fax: 01635 38264

Oversubscription Rules: as on page 34

E-mail: office@stjohnnev.w-berks.sch.uk

Partner Junior School: St Nicolas C of E Junior

St Nicolas Church of England Junior School

Headteacher: Mr K. Harvey

School Type: Voluntary Aided Junior

Eastfields Link Road, Newbury, Berkshire, RG14 7LU.

Age range: 7-11

Telephone: 01635 41282,

Admission Number: 64

Fax: 01635 582427

Oversubscription Rules: as on page 36

E-mail: office@stnics.w-berks.sch.uk

St Finian's Catholic Voluntary Aided Primary School

Headteacher: Mrs E. Housden

School Type: Voluntary Aided

The Ridge, Cold Ash,

Age range: 4 -11

Thatcham, Berkshire, RG18 9HU.

Admission Number: 28

Telephone: 01635 865925,

Oversubscription Rules: as on page 44

Fax: 01635 874892

E-mail: office@stfinians.w-berks.sch.uk

St Joseph's Catholic Voluntary Aided Primary School

Headteacher: Mrs N McVeigh

School Type: Voluntary Aided

Newport Road, Newbury, Berkshire, RG14 2AW.

Age range: 4 -11

Telephone: 01635 43455,

Admission Number: 30

Fax: 01635 552859

Oversubscription Rules: as on page 46

E-mail: office@stjosephs.w-berks.sch.uk

St Paul's Catholic Voluntary Aided Primary School

Headteacher: Ms N Oster

School Type: Voluntary Aided

City Road, Tilehurst, Reading, Berkshire, RG31 4SZ.

Telephone: 0118 942 2003,

Fax: 0118 945 4924

E-mail: office@stpauls.w-berks.sch.uk

Age range: 4 -11

Admission Number: 45

Oversubscription Rules: as on page 48

Stockcross Church of England Primary School

Headteacher: Mrs K Dickens

School Type: Voluntary Aided

Chapel Road, Stockcross,
Newbury, Berkshire, RG20 8LD.

Telephone: 01488 608356,

Fax: 01488 657971

E-mail: office@stockcross.w-berks.sch.uk

Age range: 4-11

Admission Number: 15

Oversubscription Rules: as on page 37

Sulhamstead and Ufton Nervet Church of England Voluntary Aided Primary School

Headteacher: Mr Jordan

School Type: Voluntary Aided

Church Lane, Ufton Nervet,
Reading, Berkshire, RG7 4HH.

Telephone: 0118 983 2223

Fax: 0118 983 4585

E-mail: office@sun.w-berks.sch.uk

Age range: 4-11

Admission Number: 15

Oversubscription Rules: as on page 39

Thatcham Park Church of England Primary School

Headteacher: Mrs A Webster

School type: Voluntary Controlled

Park Avenue, Thatcham, Berkshire, RG18 4NP

Telephone: 01635 870950,

Fax: 01635 870959

E-mail: office@thatchampark.w-berks.sch.uk

Age range: 4-11

Admission Number: 60

Oversubscription Rules: Standard

The Ilsleys Primary School

Headteacher: Miss K House

School type: Community

Church Hill, East Ilsley,
Newbury, Berkshire, RG20 7LP.
Telephone: 01635 281225
Fax: 01635 281363
E-mail: office@ilsleys.w-berks.sch.uk

Age range: 4-11
Admission Number: 12
Oversubscription Rules: Standard

The Willows Primary School

Headteacher: Miss MacArthur

School type: Community

Pyle Hill, Newbury, Berkshire, RG14 7SZ.
Telephone: 01635 42155
Fax: 01635 48484
E-mail: office@willows.w-berks.sch.uk

Age range: 4-11
Admission Number: 60
Oversubscription Rules: Standard

The Winchcombe School

Headteacher: Mrs A Hay

School type: Community

Maple Crescent, Shaw Estate,
Newbury, Berkshire, RG14 1LN.
Telephone: 01635 232780
Fax: 01635 232789
E-mail: office@winchcombe.w-berks.sch.uk

Age range: 4-11
Admission Number: 60
Oversubscription Rules: Standard

Theale Church of England Primary School

Headteacher: Mrs C. Morley

School type: Voluntary Controlled

Church Street, Theale, Reading, Berkshire, RG7 5BZ.
Telephone: 0118 930 2239
Fax: 0118 930 4232
E-mail: office@theale.w-berks.sch.uk

Age range: 4-11
Admission Number: 30
Oversubscription Rules: Standard

Welford & Wickham Church of England Primary School

Headteacher: Mrs K Dickens

School type: Community

Welford Road, Wickham,
Newbury, Berkshire, RG20 8HL.

Telephone: 01488 608306

Fax: 01488 608306

E-mail: office@welford.w-berks.sch.uk

Age range: 4-11

Admission Number: 14

Oversubscription Rules: Standard

Westwood Farm Infant School

Headteacher: Mrs B Hunter

School type: Community

Fullbrook Crescent, Tilehurst,
Reading, Berkshire, RG31 6RY.

Telephone: 0118 942 6113

Fax: 0118 945 4926

E-mail: office@wfi.w-berks.sch.uk

Age range: 4-7

Admission Number: 60

Oversubscription Rules: Standard

Westwood Farm Junior School

Executive Headteacher: Mrs B Hunter

School type: Community

Fullbrook Crescent, Tilehurst,
Reading, Berkshire, RG31 6RY.

Telephone: 0118 942 5182,

Fax: 0118 945 4498

E-mail: office@wfj.w-berks.sch.uk

Age range: 7-11

Admission Number: 60

Oversubscription Rules: Standard

Whitelands Park Primary School

Headteacher: Mr M Irving

School type: Community

Sagecroft Road, Thatcham, Berkshire, RG18 3FH.

Telephone: 01635 862517,

Fax: 01635 874566

E-mail: office@whitelandsparkprimary.co.uk

Age range: 4-11

Admission Number: 60

Oversubscription Rules: as on page 52

Woolhampton Church of England Primary School

Acting Headteacher: Miss Purdie

School Type: Voluntary Aided

Woolhampton Hill, Upper Woolhampton, Reading,
Berkshire, RG7

Age range: 4-11

Telephone: 0118 971 2270,

Admission Number: 15

Fax: 0118 971 4424

Oversubscription Rules: as on page 41

E-mail: office@woolhamptonschool.org

Yattendon Church of England Primary School

Headteacher: Mrs R Manley

School Type: Voluntary Aided

Yattendon, Thatcham, Berkshire, RG18 0UR.

Age range: 4-11

Telephone: 01635 201397,

Admission Number: 15

Fax: 01635 200347

Oversubscription Rules: as on page 42

E-mail: office@yattendon.w-berks.sch.uk

Applications received for schools in previous years allocations

Community & Voluntary Controlled Infant and Primary Schools

Schools	2014 preferences					2015 preferences					2016 preferences					2017 preferences					2018 preferences				
	1st	2nd	3rd	other	Total	1st	2nd	3rd	other	Total	1st	2nd	3rd	other	Total	1st	2nd	3rd	other	Total	1st	2nd	3rd	other	Total
Aldermaston Church of England Primary School	28	11	3		42	21	7	6		34	32	8	5		45	16	7	10		33	26	10	7		43
Basildon Church of England Primary School	36	6	4	1	47	26	8	7		41	28	6	5		39	23	7	4		34	24	3	2	1	30
Beedon Church of England (Controlled) Primary School	3	1	6		10	5	2	1		8	6	2	3		11	3	1	1		5	2	1	4		7
Beenham Primary School	16	7	5		28	14	8	3		25	5	8	6		19	9	6	2		17	4	4	3		11
Birch Copse Primary School	83	71	28	7	189	74	68	22	10	174	76	80	39	8	203	84	64	44	3	195	72	58	39	8	177
Brimpton Church of England Primary School	8	2	3		13	2	9	4		15	6	6	9		21	8	4	4		16	7	5	4		16
Bucklebury Church of England Primary School	17	27	12		56	17	31	22		70	20	15	12		47	18	10	10		38	15	12	11		38
Burghfield St Mary's C of E Primary School	51	39	12	1	103	51	43	16	1	111	47	43	14		104	27	35	17		79	27	33	9		69
Calcot Infant School	56	13	13	5	87	70	19	12	2	103	66	17	12	2	97	58	13	13	2	86	56	12	11		79
Chaddleworth St Andrew's C.E Primary School	7	1			8	2	1	1		4	5	1			6	0	2	1		3	3	1			4
Chieveley Primary School	39	26	13		78	37	20	13		70	35	21	18		74	27	22	12		61	35	27	13		75
Cold Ash St Mark's Church of England School	27	27	22	1	77	39	28	22		89	26	27	23		76	16	28	18		62	25	26	20		71
Compton Church of England Primary School	17	4	3		24	31	6	6		43	31	4	3		38	28	10	8		46	28	7	3		38
Curridge Primary School	20	11	13		44	15	15	11		41	16	18	5		39	25	11	9		45	19	13	13		45
Downsway Primary School	33	20	22	6	81	44	37	22	6	109	34	40	29	11	114	28	39	12	5	84	32	48	26	6	112
Falkland Primary School	66	62	29		157	87	62	46		195	100	65	28		193	83	62	24		169	54	40	32		126
Francis Baily Primary School	77	64	27	1	169	67	63	35		165	65	50	29		144	74	66	21		161	82	42	16		140
Hampstead Norreys Church of England Primary School	23	16	7	1	47	16	12	6		34	7	9	7		23	17	14	8		39	12	9	10		31
Hermitage Primary School	25	11	16		52	23	18	4		45	19	6	16		41	28	11	7		46	26	16	15		57
Hungerford Primary School	73	4	9		86	58	7	4		69	51	17	5		73	54	3	6		63	46	17	4		67
Inkpen Primary School	7	5	6		18	12	7	10		29	2	4	4		10	12	10	6		28	7	11	3		21
John Rankin Infant and Nursery School	46	67	46		159	60	55	47		162	61	62	53		176	61	47	37		145	71	46	26		143
Kenet Valley Primary School	29	21	14	3	67	27	8	8		43	18	10	12	3	43	23	11	13	1	48	28	12	12	2	54
Kintbury St Mary's Church of England Primary School	14	3	3		20	22	12	5		39	30	6	7		43	24	6	6		36	27	3	5		35
Lambourn Church of England Primary School	22	4	2		28	25	4	5		34	33	1	1		35	26	0	2		28	30	1	1		32
Long Lane Primary School	18	27	21	3	69	31	24	21	3	79	29	33	18	5	85	30	33	17	5	85	40	31	16	6	93
Mortimer St John's Church of England School	54	24	21	1	100	68	24	24		116	57	14	27	2	100	55	17	19		91	56	17	14		87
Mrs Bland's Community Infant & Nursery School	37	16	16		69	38	18	13		69	55	22	13		90	55	22	12		89	52	10	10		72
Pangbourne Primary School	33	12	12		57	31	14	23	1	69	17	10	12	1	40	15	15	11		41	25	10	15		50
Parsons Down Infant School	65	16	23		104	86	22	20		128	66	23	18		107	45	26	16		87	49	21	22		92
Purley Church of England Infant School	23	16	6		45	22	12	12	1	47	16	16	9	1	42	14	13	8	1	36	23	9	8	2	42
Robert Sandilands Primary School and Nursery	43	24	10		77	41	21	16		78	31	19	27		77	31	22	19		72	38	20	21		79
Shaw-cum-Donnington Church of England Primary School	10	14	12		36	9	7	15		31	14	12	11		37	14	18	10		42	12	21	9		42
Shefford CE Primary School	2	1			3	5		1		6	1	2	2		5	3	3	4		10	8	4	1		13
Springfield Primary School	41	37	34	6	118	37	37	33	9	116	43	37	41	10	131	44	57	30	7	138	45	47	32	5	129

Schools	2014 preferences					2015 preferences					2016 preferences					2017 preferences					2018 preferences				
	1st	2nd	3rd	other	Total	1st	2nd	3rd	other	Total	1st	2nd	3rd	other	Total	1st	2nd	3rd	other	Total	1st	2nd	3rd	other	Total
Spurcroft Primary School	69	37	25		131	75	46	21		142	66	40	20		126	74	39	16		129	52	33	13		98
Streatley Church of England Voluntary Controlled School	20	12	7		39	11	17	8		36	11	13	4		28	18	9	5		32	8	6	6		20
Thatcham Park Church of England Primary School	68	44	22		134	72	47	30		149	51	32	30		113	53	26	19		98	44	17	16		77
The Ilsleys' Primary School	10	3	1		14	10	5	8	1	24	5	3	3		11	11	5	6		22	5	4	4		13
The Willows School	49	9	10		68	49	13	13		75	47	16	12		75	61	9	14		84	49	7	13		69
The Winchcombe School	82	40	36		158	65	59	22		146	79	51	30		160	72	51	29		152	70	44	30		144
Theale Church of England Primary School	38	25	7	2	72	50	20	11		81	47	22	7		76	49	20	7	3	79	45	14	11	1	71
Westwood Farm Infant School	37	31	28	8	104	51	43	27	9	130	52	33	40	12	137	45	19	38	9	111	33	29	28	10	100

Community Junior Schools

Schools	2014 preferences					2015 preferences					2016 preferences					2017 preferences					2018 preferences				
	1st	2nd	3rd	other	Total	1st	2nd	3rd	other	Total	1st	2nd	3rd	other	Total	1st	2nd	3rd	other	Total	1st	2nd	3rd	other	Total
Calcot Junior School	75		1		76	77	3	1		81	75	4			79	73	0	0		73					0
Garland Junior School	49	5			54	58	1	1		60	56	9	1		66	52	6	0		58					0
John Rankin Junior School	55	20	1		76	83	22	1		106	81	17			98	79	17	0		96					0
Parsons Down Junior School	76		1		77	90		3		93	81				81	61	0	0		61					0
Westwood Farm Junior School	53		1		54	64	2			66	50	1	1		52	55	1	0		56					0

Allocations by Oversubscription Category

Data Showing the Number of Children Allocated by Oversubscription Rules to Community and Voluntary Controlled Schools in Previous Years

Infant & Primary Schools	Looked After / previously looked after by a local authority				Social or Medical				Catchment Children				Sibling				Deomination or non Denomination (no longer used)		All Other Applicants				Children with Special Needs Statements or EHC plan				Non Preference Offer				Total Pupils Allocated								
	2014	2015	2016	2017	2018	2014	2015	2016	2017	2018	2014	2015	2016	2017	2018	2014	2015	2014	2015	2016	2017	2018	2014	2015	2016	2017	2018	2014	2015	2016	2017	2018							
Aldermaston Church of England Primary School						21	19	28	13	16	6	2	1	3						4	2	9							4	1				28	29	28	17	28	
Basildon Church of England Primary School						23	15	19	13	14	2	2	6	7	7					9		4																	
Beedon Church of England (Controlled) Primary School							3	2	1	1	2	2	4	2	1					1	1																		
Beenham Primary School						10	11	1	5	2	4	2	2	2	1					2	1	3	2	1					1						16	15	6	9	4
Birch Copse Primary School	1	1	2			30	37	26	37	31	20	13	10	14	13					9	10	23	9	14											60	60	60	60	60
Brimpton Church of England Primary School						1			3	4	3	1	1	2	3	2				6	3	5	2	2											8	4	10	9	7
Bucklebury Church of England Primary School	1					9	10	12	7	7	2	3	5	5	3					6	5	2	7	6										19	18	19	19	16	
Burghfield St Mary's C of E Primary School	1	1				22	29	25	16	12	6			5	4	2	2																	30	30	30	28	27	
Calcot Infant School and Nursery	1	1				44	59	45	43	35	6	9	15	11	13					11	9	12	13	11				5	6	3	5	4	67	78	75	77	64		
Chaddleworth St Andrew's & Sheffield C.E (V.C.) Federated Primary Schools						4	1	2			1	1	1	2						2	1	1	2											9	3	5	0	3	
Chieveley Primary School	1					17	13	14	13	9	3	4	4	7	5					10	12	12	9	16										30	30	30	29	30	
Cold Ash St Mark's Church of England School						13	20	11	7	10	8	8	7	4	6					9	2	12	9	11										30	30	30	20	27	
Compton Church of England Primary School	1					15	28	24	28	25				1	4	1	2			4			1						3					22	30	28	29	28	
Curridge Primary School						8	8	10	9	12	4	1	1	6	2					3	6	4	1											15	15	15	15	15	
Downsway Primary School			1			13	13	11	6	12	7	13	6	10	8					10	4	13	13	10										30	30	30	30	30	
Falkland Primary School		2				39	50	56	56	37	6	10	2	4	8					15				12										60	60	60	60	57	
Francis Baily Primary School	1					47	42	40	36	2	10	10	13	13	34					17	20	16	28	15				1					75	72	70	77	51		
Hampstead Norreys Church of England Primary School						15	10	7	15	9										3	1	3											15	15	9	15	12		
Hermitage Primary School						21	20	15	23	16	2			1	2	8				7	4	6	4	2						1		30	24	22	29	27			
Hungerford Primary School						65	58	48	50	46	6			4	2	2				4	1	1	1				2		3				75	59	56	55	48		
Inkpen Primary School	1					2	6	1	5	7	3	3	1	5						2	2		2										10	12	3	13	7		
John Rankin Infant School		1	1			34	39	51	43	30	14	15	16	17	21					25	29	22	30	30					7				80	90	90	90	82		
Kennet Valley Primary School			1			26	30	15	23	23	3			3	1	1				1		2	1	4									3	2	30	30	20	29	30
Kinbury St Mary's Church of England Primary School			1			13	19	25	24	25				4	1	1	2			2	1	3	1										15	24	30	26	27		
Lambourn Church of England Primary School	1					20	26	32	25	1	2			1	1	29													1		2		22	28	34	28	30		

Data Showing the Number of Children Allocated by Oversubscription Rules to Community and Voluntary Controlled Schools in Previous Years, cont...

Infant & Primary Schools	Looked After / previously looked after by a local authority				Social or Medical			Catchment Children					Sibling					Deomination or non Denomination (no longer used)		All Other Applicants					Children with Special Needs Statements or EHC plan					Non Preference Offer					Total Pupils Allocated						
	2014	2015	2016	2017	2018	2014	2015	2016	2017	2018	2014	2015	2016	2017	2018	2014	2015	2014	2015	2016	2017	2018	2014	2015	2016	2017	2018	2014	2015	2016	2017	2018	2014	2015	2016	2017	2018				
Long Lane Primary School	1	1				16	14	14	15	30	5	10	6	4				8	6	9	11													30	31	30	30	2018			
Mortimer St John's Church of England School		1				48	60	50	46	48							1	11		3	4	6															2017				
Mrs Bland's Infant School						34	46	53	46	40	6	2	4	5	3			5	3	3	4	9											1	48	51	60	55	53			
Pangbourne Primary School						30	26	13	17	19		2	2	1	4			2	5	2	4											2	1	30	30	22	21	27			
Parsons Down Infant School		1			1	55	59	51	36	38	7	18	9	5	8			6	13	8	4	4									3	1	3	4	71	90	70	48	55		
Purley Church of England Infant School	2			1		13	15	15	12	14											2													15	15	15	14	15			
Robert Sandlands Primary School and Nursery			1	1		30	29	23	20	23		5	3	3	4				11	4	6	2													30	58	30	30	30		
Shaw-cum-Donnington Church of England Primary School						3	4	2	3	4	3	3	4	5	1			8	4	8	6	9									2				14	13	14	14	14		
Shefford & Chaddlesworth St Andrew's (V.C.) Federated Primary Schools						2	3	1	6	5		1							1		1	5												5	5	1	7	10			
Springfield Primary School		1				27	23	26	31	21	11	9	15	13	7			4	10			13												42	42	42	44	42			
Spurcroft Primary School		1				50	51	31	48	27	7	8	15	11	10			15	15	20	16	16												72	75	66	75	53			
Streatley Church of England Voluntary Controlled School						14	7	9	13	3	1	1	1	1	3				4	3	1	3									2	2		15	14	15	15	9			
Thatcham Park Church of England Primary School		1				53	60	45	44	37	5			3	7			1		6	7													60	60	53	55	44			
The Ilsleys' Primary School						10	10	4	8	5	2	1	1	1	1			1	1		3	1												4	13	12	5	12	11		
The Willows School			2			57	54	53	58	44	1	4	4		5			2	2	2	1													6	60	60	71	60	56		
The Wincombe School				2	1	48	39	46	35	36	12	9	5	11	15						12	28	13	7										60	60	80	60	60			
Theale Church of England Primary School		1	1	2		30	34	34	29	37	2	5	4	9	1			13	5	6	5	6												45	45	45	45	45			
Westwood Farm Infant School		1				17	29	14	20	16	11	9	20	10	13			29	20	26	22	21											1	3	4	2	60	59	60	56	53

	Looked After / previously looked after by a local authority				Social or Medical				Catchment Children				Sibling				Deomination or non Denomination (no longer used)		All Other Applicants				Children with Special Needs Statements or EHC plan				Non Preference Offer				Total Pupils Allocated					
	2014	2015	2016	2017	2018	2014	2015	2016	2017	2018	2014	2015	2016	2017	2018	2014	2015	2014	2015	2016	2017	2018	2014	2015	2016	2017	2018	2014	2015	2016	2017	2018				
Junior Schools																																				
Calcot Junior School	1		1	1		32	54	46	44	56	8	7	12	15	4			5	18	17	12	11						2				75	81	77	73	71
Garland Junior School						46	42	44	36	43	2	3	5	5	4			2	13	6	11	4						1	3			51	61	55	52	51
John Rankin Junior School						26	40	32	40	38	10	14	23	18	14			18	32	27	24	33	1					2				55	88	82	83	87
Parsons Down Junior School		1		1		43	62	47	45	48	12	17	19	7	15			19	11	14	9	17	2									76	90	81	61	81
Westwood Farm Junior School						18	29	15	17	28	12	19	12	15	11			20	10	23	23	19	3	2								53	60	50	55	62

Allocations by Category for Voluntary Aided Schools

Number of applications and offers for Voluntary Aided Church of England and Catholic Primary Schools and Academies by Oversubscription Rules

Bradfield Church of England Primary School
2018 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
3rd	Catchment with sibling	5	5
4th	Catchment	14	14
5th	Sibling	6	6
6th	Multiple births		
7th	Other applicants	14	3
Total:		39	28
Distance (miles) last child allocated:			6.881

Bradfield Church of England Primary School
2017 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
3rd	Catchment with sibling	7	7
4th	Catchment	12	8
5th	Sibling	3	2
6th	Multiple births		
7th	Other applicants	20	3
Total:		42	20
Distance (miles) last child allocated:			5.592

Bradfield Church of England Primary School
2016 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
3rd	Catchment with sibling	5	5
4th	Catchment	9	9
5th	Sibling	1	1
6th	Multiple births		
7th	Other applicants	14	4
Total:		29	19
Distance (miles) last child allocated:			3.989

Brightwalton Church of England Primary School
2018 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
3	Catchment with Sibling	4	4
4	Catchment	3	3
5	Sibling	3	3
6	Denominational		
7	Other applicants	12	5
Total:		22	15
Distance (miles) last child allocated:			2.224

Brightwalton Church of England Primary School
2017 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
3	Catchment with Sibling	1	1
4	Catchment	2	2
5	Sibling	2	2
6	Denominational		
7	Other applicants	14	7
Total:		19	12
Distance (miles) last child allocated:			5.352

Brightwalton Church of England Primary School
2016 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
1	Child in care or previously in care	1	1
3	Catchment with Sibling	2	2
4	Catchment	4	4
5	Sibling	4	4
6	Denominational		
7	Other applicants	12	4
Total:		22	15
Distance (miles) last child allocated:			4.298

Enborne Church of England Primary School
2018 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
ii	Catchment with sibling	3	3
iii	Catchment	3	1
iv	Sibling	2	2
vi	Other applicants	25	6
	Non preference offer		
Total:		33	12
Distance (miles) last child allocated:			2.992

Enborne Church of England Primary School
2017 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
ii	Catchment with sibling	3	3
iii	Catchment	3	1
iv	Sibling		
vi	Other applicants	30	5
	Non preference offer		
Total:		36	9
Distance (miles) last child allocated:			2.441

Enborne Church of England Primary School
2016 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
i	Child in care or previously in care	1	
ii	Catchment with sibling		
iii	Catchment	4	2
iv	Sibling	2	2
vi	Other applicants	39	5
	Non preference offer		1
Total:		46	10
Distance (miles) last child allocated:			3.072

Englefield Church of England Primary School
2018 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
2	Catchment with Sibling	3	3
3	Catchment	3	2
4	Sibling	6	6
5	Denominational		
6	Medical or Social		
7	Other applicants	45	5
Total:		57	16
Distance (miles) last child allocated:			2.347

Englefield Church of England Primary School
2017 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
3	Catchment	5	4
4	Sibling	5	5
5	Denominational		
6	Medical or Social		
7	Other applicants	30	7
Total:		40	16
Distance (miles) last child allocated:			3.525

Englefield Church of England Primary School
2016 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
1	Child in care or previously in care	1	1
2	Catchment with Sibling	3	3
3	Catchment	2	1
4	Sibling	5	5
5	Denominational	7	
6	Medical or Social		
7	Other applicants	35	6
Total:		53	16
Distance (miles) last child allocated:			3.482

Newbury Academy Trust- Fir Tree Primary School
2018 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
A	Looked After		
B	Catchment	33	28
C	Sibling	2	2
D	Staff Child		
E	Other applicants	30	
Total:		65	30
Distance (miles) last child allocated:			1.507

Newbury Academy Trust- Fir Tree Primary School
2017 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
A	Looked After		
B	Catchment	24	21
C	Sibling	2	2
D	Staff Child		
E	Other applicants	19	7
Total:		45	30
Distance (miles) last child allocated:			0.695

Number of applications and offers for Voluntary Aided Church of England and Catholic Primary Schools and Academies by Oversubscription Rules

Speenhamland Primary School

2018 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
1	Looked After	2	
2	Social/Medical Needs		
3	Catchment	8	2
4	Siblings	18	16
5	Staff Child	1	
6	Other applicants	53	17
	Non preference offer		3
Total:		82	38
Distance (miles) last child allocated:			8.093

Speenhamland Primary School

2017 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
1	Looked After		
2	Social/Medical Needs		
3	Catchment	18	8
4	Siblings	8	8
5	Other applicants	39	11
	Non preference offer		26
Total:		65	53
Distance (miles) last child allocated:			9.381

St. Finians Catholic School

2018 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
2	Baptised Catholic with Sibling	4	4
4	Baptised Catholic in Catchment	6	5
5	Baptised Catholic	3	2
6	Other Catholic children	13	10
9	Other siblings	5	5
10	Members of Christian Churches	6	3
11	Other Faiths		
12	Other applicants	26	1
Total:		63	30
Distance (miles) last child allocated:			0.741

St. Finians Catholic School

2017 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
2	Baptised Catholic with Sibling	7	7
4	Baptised Catholic in Catchment	5	5
5	Baptised Catholic	1	1
6	Other Catholic children	6	3
9	Other siblings	7	7
10	Members of Christian Churches	4	3
11	Other Faiths	4	3
12	Other applicants	13	1
Total:		47	30
Distance (miles) last child allocated:			0.365

St. Finians Catholic School

2016 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
2	Baptised Catholic with Sibling	9	9
3	Baptised Catholic in Catchment	7	6
4	Baptised Catholic	8	3
6	Other Siblings	5	5
7	Members of Christian Churches	11	5
8	Other Faiths	3	
9	Other applicants	17	
Total:		60	28
Distance (miles) last child allocated:			1.706

St. John The Evangelist Infant School

2018 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
	EHCP		
A	Child in care or previously in care	2	2
Bi	Catchment with Sibling	5	5
Ci	Catchment with St Nicolas Sibling	10	10
D	Catchment	48	36
F	St Nicolas Siblings	2	2
G	Other applicants	58	5
Total:		125	60
Distance (miles) last child allocated:			0.573

St. John The Evangelist Infant School

2017 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
	EHCP	1	1
A	Child in care or previously in care	3	0
B	Catchment with Sibling	10	10
C	Catchment with St Nicolas Sibling	15	15
D	Catchment	63	34
F	St Nicolas Siblings	1	
G	Other applicants	89	
Total:		182	60
Distance (miles) last child allocated:			0.498

St. John The Evangelist Infant School

2016 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
A	Child in care or previously in care		
Bi	Catchment with Sibling	18	18
Bii	Old Catchment area with sibling		
Ci	Catchment with Sibling at St Nics	13	13
Cii	Old catchment with Sibling at St Nics	1	1
D	Catchment	54	28
E	Siblings		
F	St Nicolas Siblings	3	
G	Other Applicants	92	
Total:		181	60
Distance (miles) last child allocated:			0.467

Number of applications and offers for Voluntary Aided Church of England and Catholic Primary Schools and Academies by Oversubscription Rules

**St. Josephs Catholic School
2018 Admission**

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
2	Baptised Catholic with Sibling	6	6
3	Baptised Catholic in Catchment	14	7
4	Baptised Catholic Outside Catchment	7	2
5	Child in care or previously in care		
6	Siblings	10	10
7	Members of Christian Churches	9	4
8	Other faiths	6	1
9	Other Applicants	34	
Total:		86	30
Distance (miles) last child allocated:			0.173

**St. Josephs Catholic School
2017 Admission**

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
2	Baptised Catholic with Sibling	5	5
3	Baptised Catholic in Catchment	17	14
4	Baptised Catholic Outside Catchment	1	0
5	Child in care or previously in care	0	0
6	Siblings	7	6
7	Members of Christian Churches	1	1
8	Other faiths	6	4
9	Other Applicants	33	
Total:		70	30
Distance (miles) last child allocated:			0.685

**St. Josephs Catholic School
2016 Admission**

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
2	Baptised Catholic with Sibling	8	8
3	Baptised Catholic in Catchment	22	11
4	Baptised Catholic Outside Catchment	2	
5	Child in care or previously in care	2	1
6	Siblings	5	4
7	Members of Christian Churches	4	2
8	Other faiths	8	4
9	Other Applicants	34	
Total:		85	30
Distance (miles) last child allocated:			0.303

**St. Pauls Catholic School
2018 Admission**

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
1	Baptised Catholic Looked After		
2	Baptised Catholic	49	39
3	Other Looked After		
4	Members of Eastern Orthodox Churches	1	1
5	Unbaptised children of baptised catholic parents	2	2
6	Members of other Christian churches	5	3
7	Members of other faiths		
8	Other applicants	36	
		93	45
Distance (miles) last child allocated:			0.546

**St. Pauls Catholic School
2017 Admission**

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
1	Baptised Catholic Looked After		
2	Baptised Catholic	45	39
3	Other Looked After		
4	Members of Eastern Orthodox Churches	1	1
5	Unbaptised children of baptised catholic parents	1	1
6	Members of other Christian churches		
7	Members of other faiths	1	
8	Other applicants	36	4
		84	45
Distance (miles) last child allocated:			1.288

**St. Pauls Catholic School
2016 Admission**

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
1	Baptised Catholic Looked After		
2	Baptised Catholic with sibling	34	32
3	Baptised Catholic		
5	Baptised Catholic Parents		
6	Members of other faiths	1	
7	Members of Christian Churches	1	1
8	Other applicants	41	5
	Non preference offer		1
		77	39
Distance (miles) last child allocated:			1.288

**Stockcross Church of England Primary School
2018 Admission**

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
a	Child in care or previously in care	1	
b	Catchment with Sibling	1	1
c	Catchment	5	4
d	Sibling	5	5
e	Children of staff		
f	Other applicants	19	5
Total:		31	15
Distance (miles) last child allocated:			2.937

**Stockcross Church of England Primary School
2017 Admission**

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
a	Child in care or previously in care		
b	Catchment with Sibling	1	1
c	Catchment	9	8
d	Sibling	5	5
e	Children of staff		
f	Other applicants	34	1
Total:		49	15
Distance (miles) last child allocated:			2.149

**Stockcross Church of England Primary School
2016 Admission**

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
a	Child in care or previously in care	1	1
b	Catchment with Sibling	5	5
c	Catchment	5	3
d	Sibling	1	1
f	Denominational	4	2
g	Other applicants	16	4
Total:		32	16
Distance (miles) last child allocated:			2.149

Number of applications and offers for Voluntary Aided Church of England and Catholic Primary Schools and Academies by Oversubscription Rules

Sulhampstead & Ufton Nervet CE Primary School
2018 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
	EHCP	1	1
a	Child in care or previously in care	1	1
b	Catchment with sibling	5	5
c	Catchment	8	3
d	Sibling	3	3
e	Social Grounds		
f	Other applicants	24	2
Total:		40	15
Distance (miles) last child allocated:			1.405

Sulhampstead & Ufton Nervet CE Primary School
2017 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
b	Catchment with sibling	6	6
c	Catchment	2	2
d	Sibling	4	4
e	Social Grounds		
f	Other applicants	27	3
Total:		39	15
Distance (miles) last child allocated:			3.632

Sulhampstead & Ufton Nervet CE Primary School
2016 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
b	Catchment with sibling	3	3
c	Catchment	9	3
d	Sibling	4	3
e	Social Grounds		
f	Other applicants	31	5
Total:		47	14
Distance (miles) last child allocated:			3.632

Welford & Wickham Church of England Primary School
2018 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
1	Looked after children		
2	Social/medical grounds		
3	Catchment	6	5
4	Siblings	6	6
5	Other	16	2
Total:		28	13
Distance (miles) last child allocated:			6.337

Welford & Wickham Church of England Primary School
2017 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
1	Looked after children	1	1
2	Social/medical grounds		
3	Catchment	7	5
4	Siblings	7	7
5	Other	36	2
Total:		51	15
Distance (miles) last child allocated:			2.112

Whitelands Park Primary School
2018 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
A	Looked after children		
B	Catchment	35	30
C	Siblings	13	11
D	Children of staff		
E	Other	42	19
Total:		90	60
Distance (miles) last child allocated:			0.869

Whitelands Park Primary School
2017 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
A	Looked after children		
B	Catchment	25	19
C	Siblings	8	8
D	Children of staff		
E	Other	45	20
Total:		78	47
Distance (miles) last child allocated:			4.145

Woolhampton Church of England Primary School
2018 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
A	Child in care or previously in care		
B	medical/social		
C	Catchment	6	3
D	Sibling	2	2
E	Other applicants	19	7
Total:		27	12
Distance (miles) last child allocated:			4.368

Woolhampton Church of England Primary School
2017 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
A	Child in care or previously in care		1
B	medical/social		1
C	Catchment	8	7
D	Sibling	4	4
E	Other applicants	13	2
Total:		25	15
Distance (miles) last child allocated:			0.816

Woolhampton Church of England Primary School
2016 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
A	Child in care or previously in care	1	1
B	medical/social	1	1
C	Catchment	7	7
D	Sibling	4	4
E	Other applicants	36	2
Total:		47	15
Distance (miles) last child allocated:			0.816

Yattendon Church of England Primary School
2018 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
2	medical/social		
3	Catchment & Sibling		
4	Catchment	5	3
5	Sibling		
6	Other applicants	25	4
Total:		30	7
Distance (miles) last child allocated:			5.154

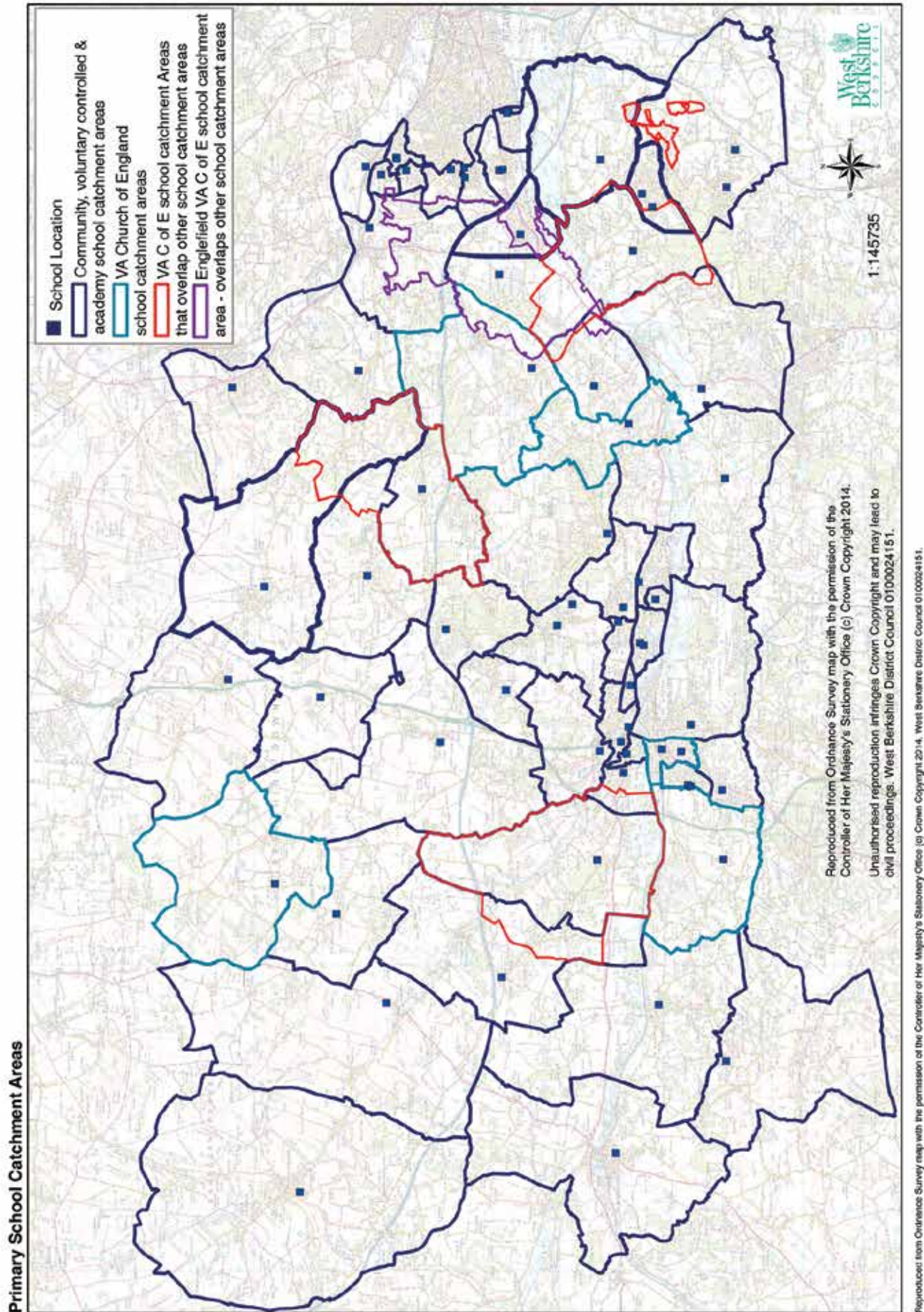
Yattendon Church of England Primary School
2017 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
2	medical/social		
3	Catchment & Sibling	4	4
4	Catchment	3	2
5	Sibling	6	6
6	Other applicants	23	6
Total:		36	18
Distance (miles) last child allocated:			3.693

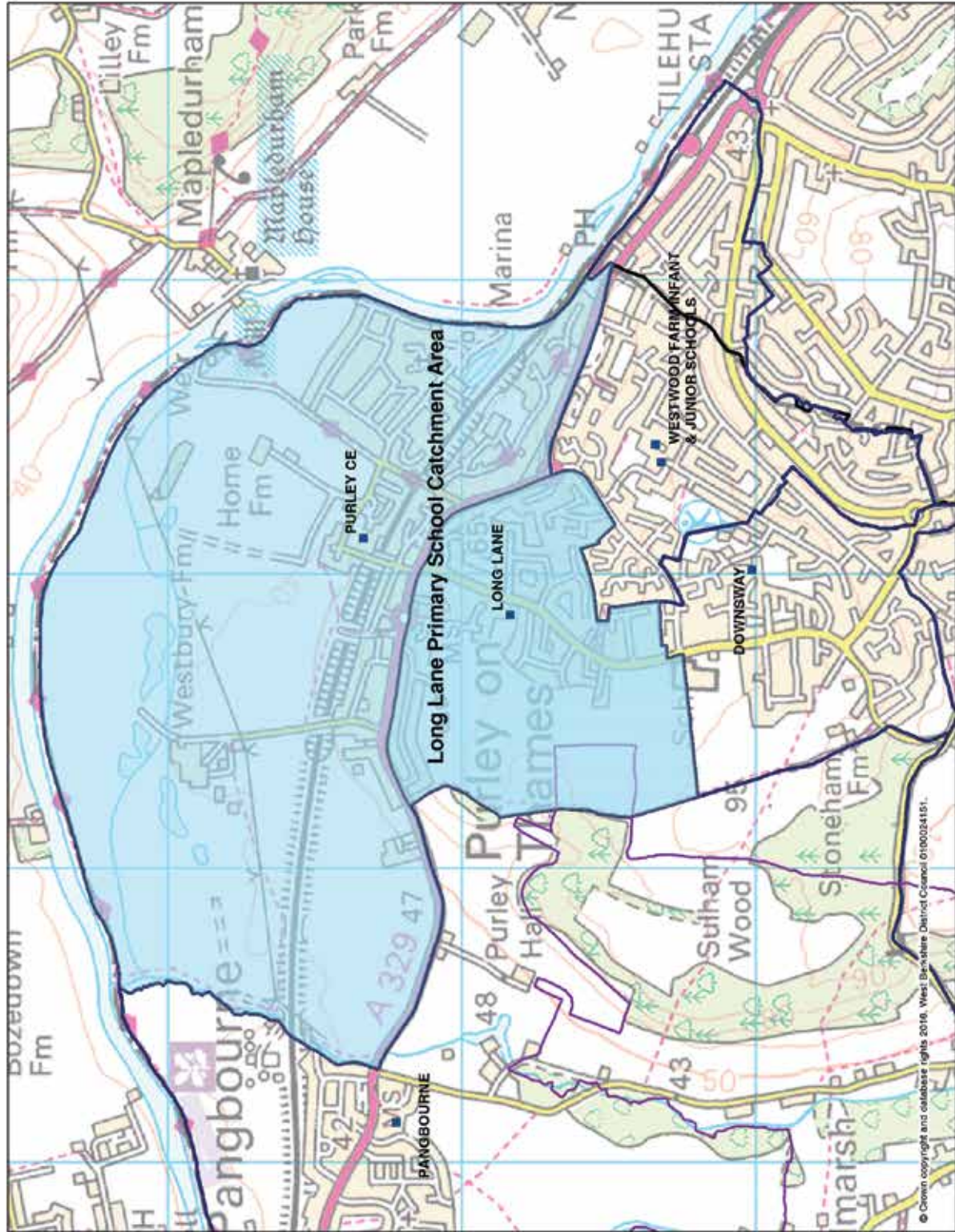
Yattendon Church of England Primary School
2016 Admission

Rule	Admission Rule - Short Definition	Total Preferences	Allocated
2	medical/social		
3	Catchment & Sibling	2	2
4	Catchment	1	
5	Sibling	3	3
6	Other applicants	20	3
Total:		26	8
Distance (miles) last child allocated:			3.693

Catchment Area Maps



Long Lane Primary School Catchment Area



The Long Lane Primary School Catchment Area is highlighted in blue.

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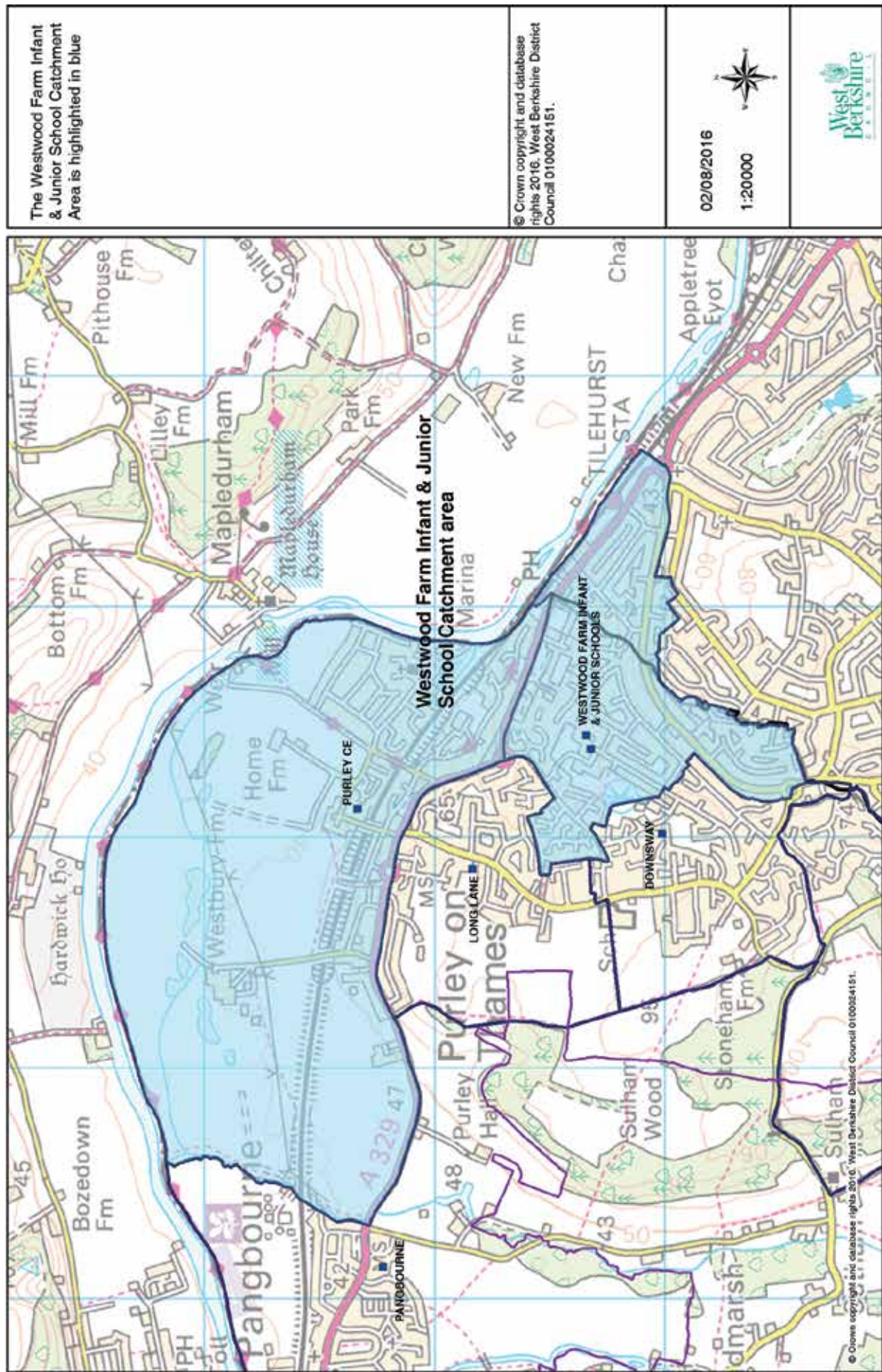
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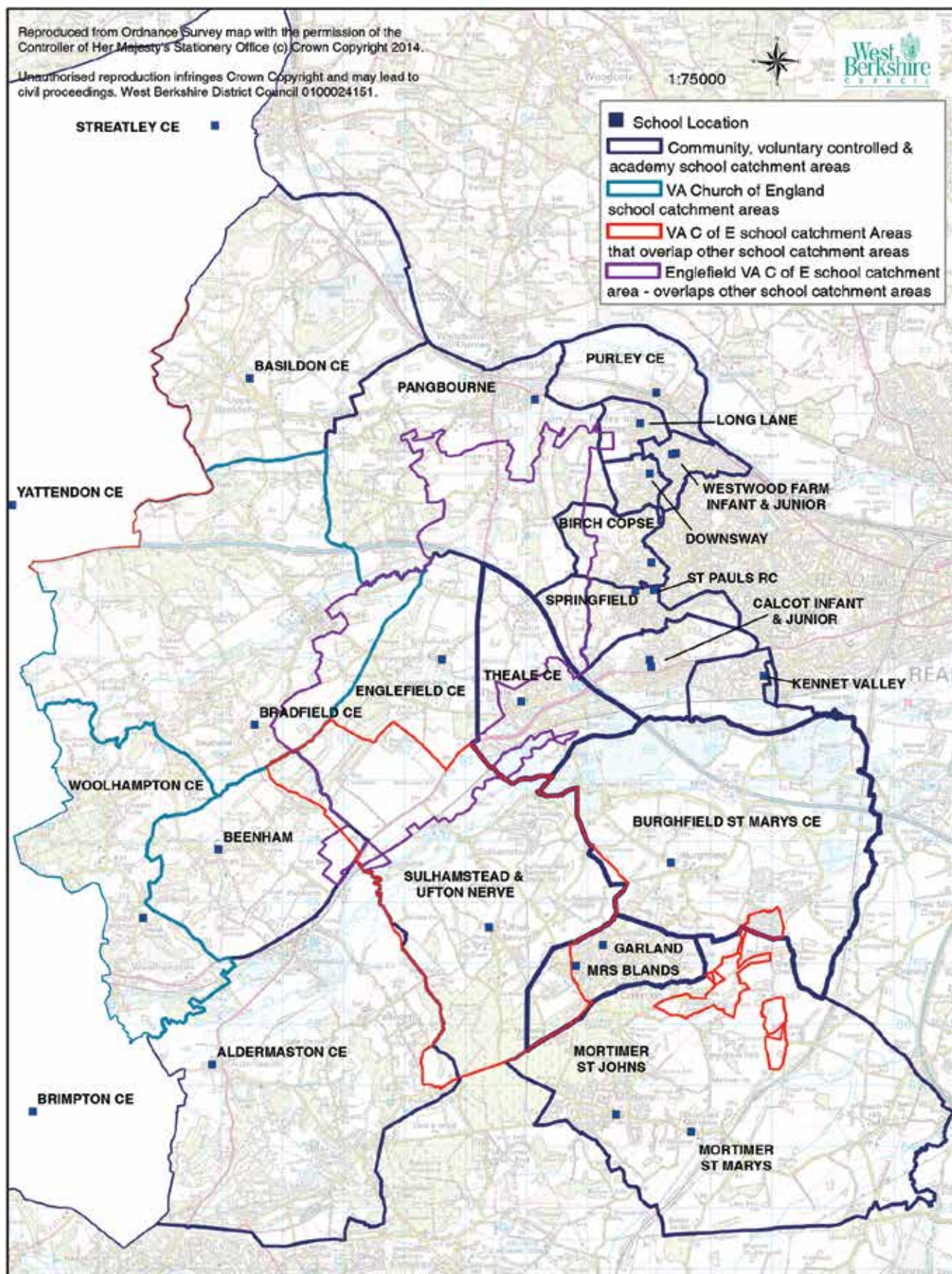


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Westwood Farm Infant & Junior School Catchment Area

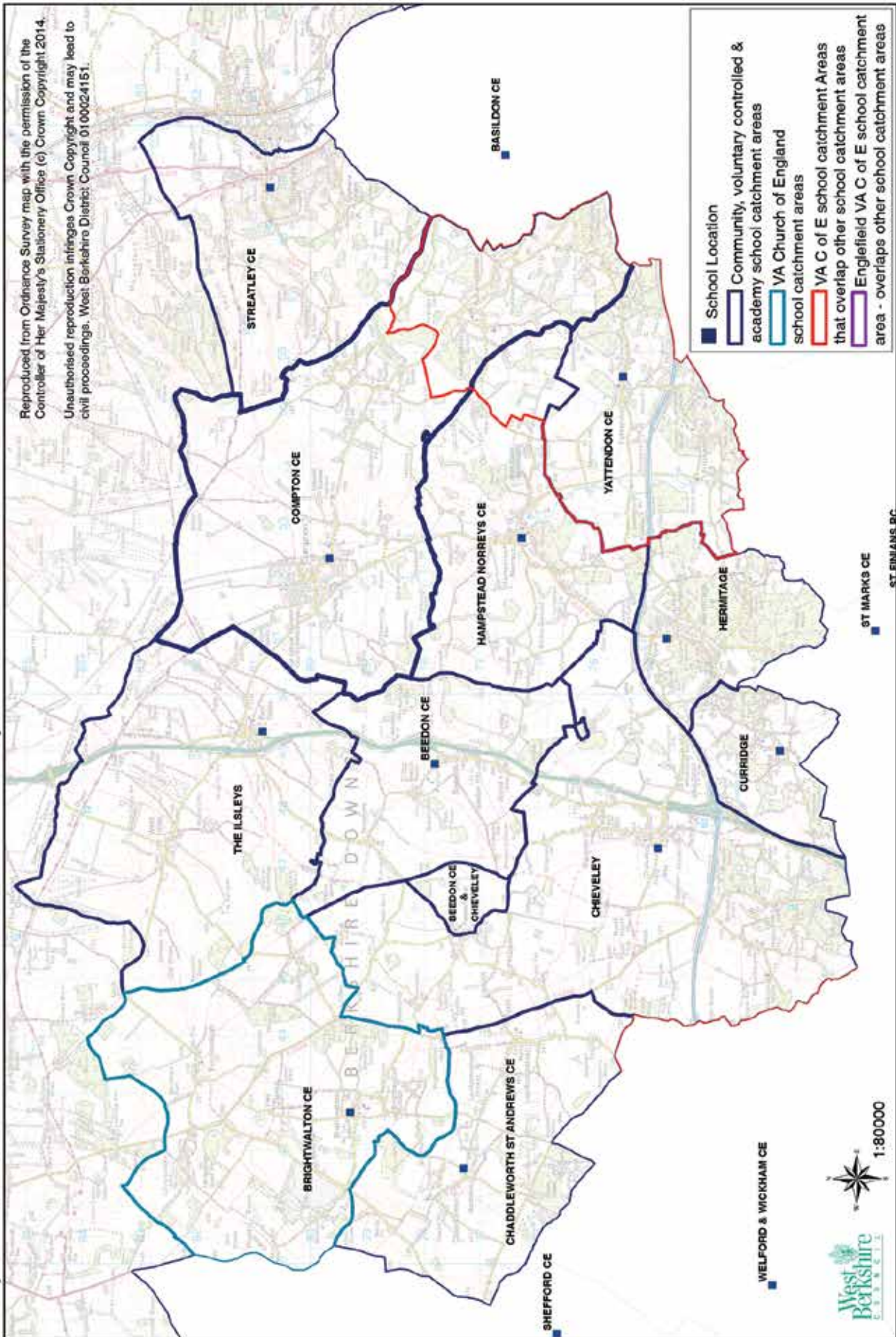


Primary School Catchment Areas - Eastern area

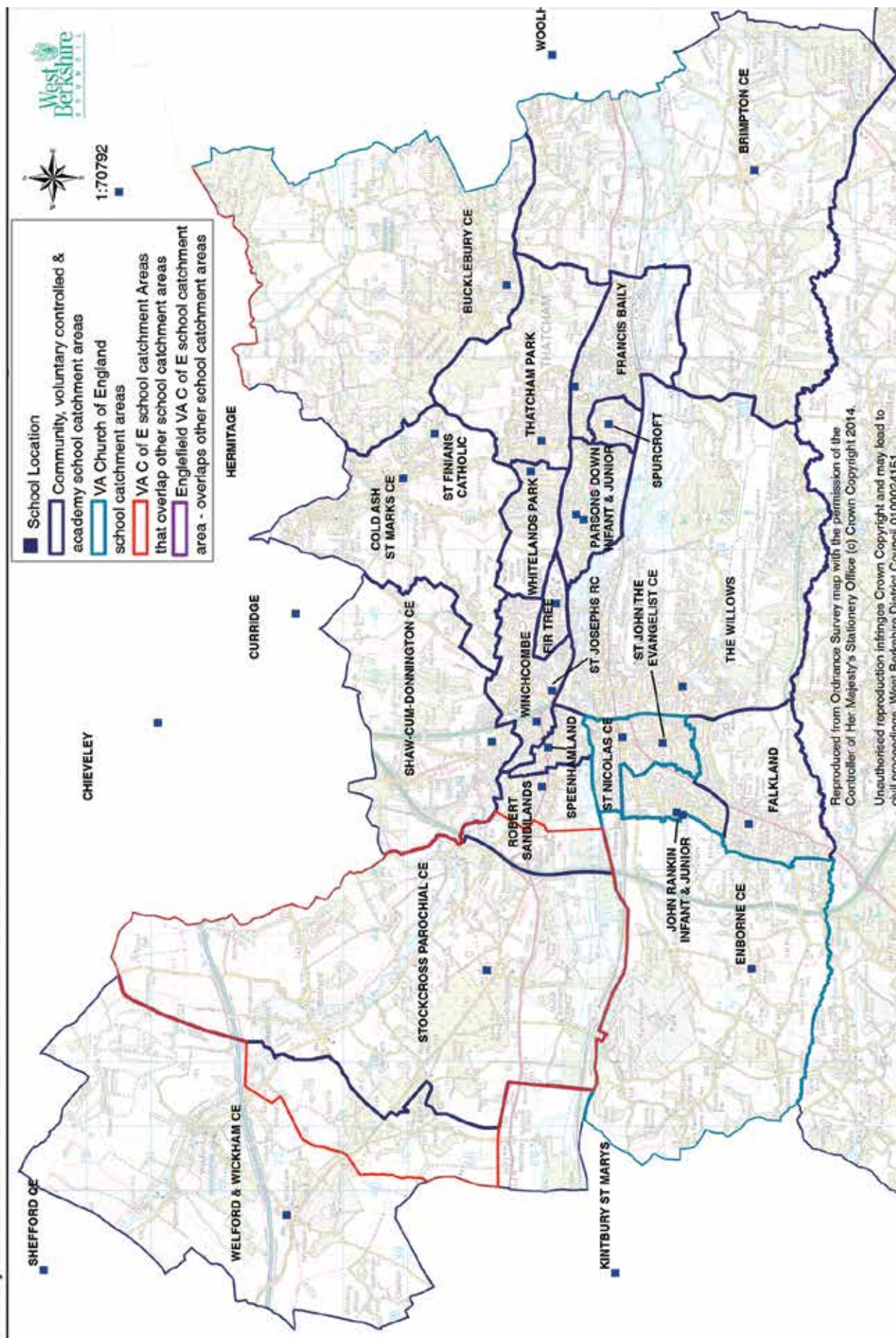


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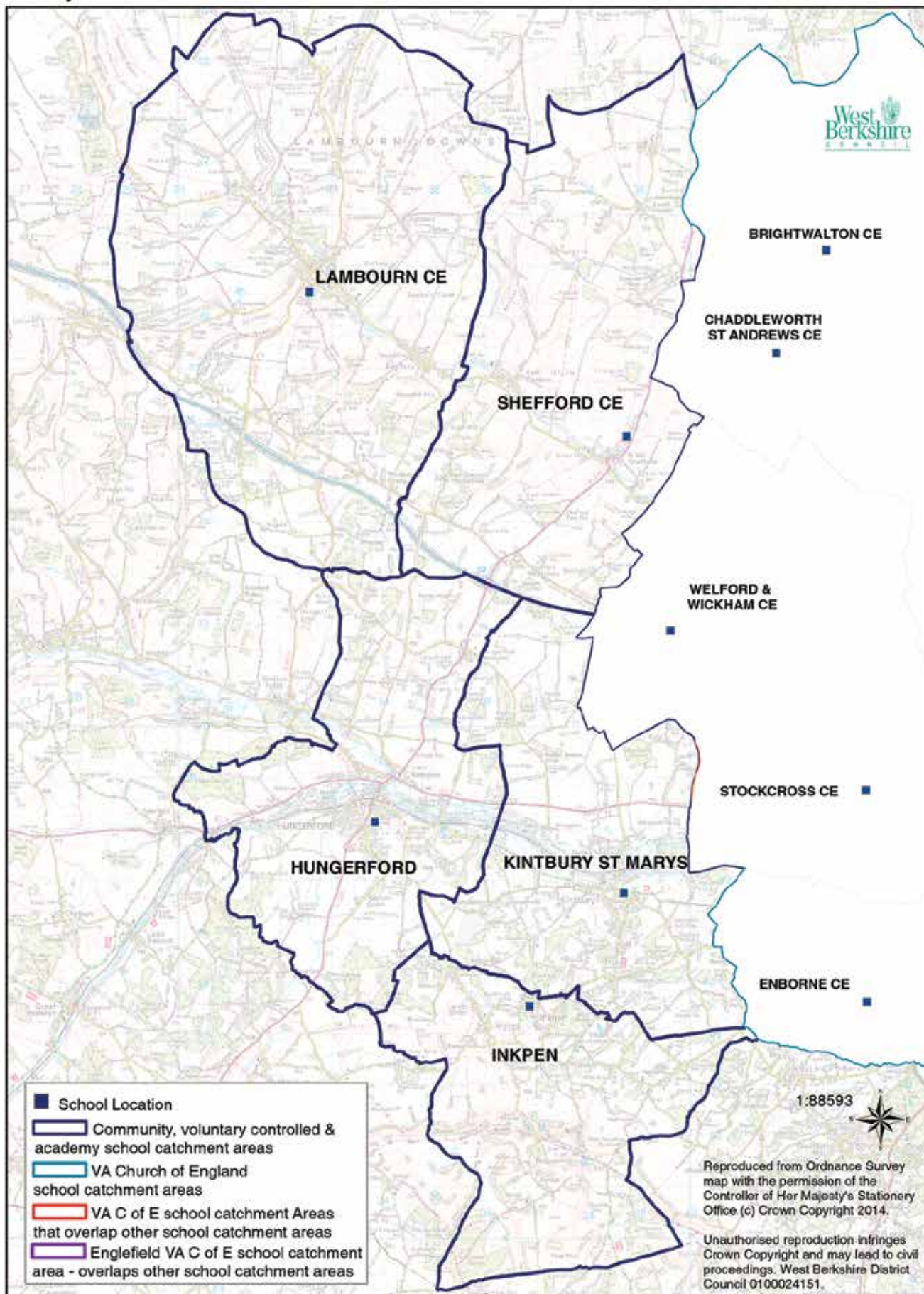
Primary School Catchment Areas - Schools within The Downs Secondary School Catchment Area



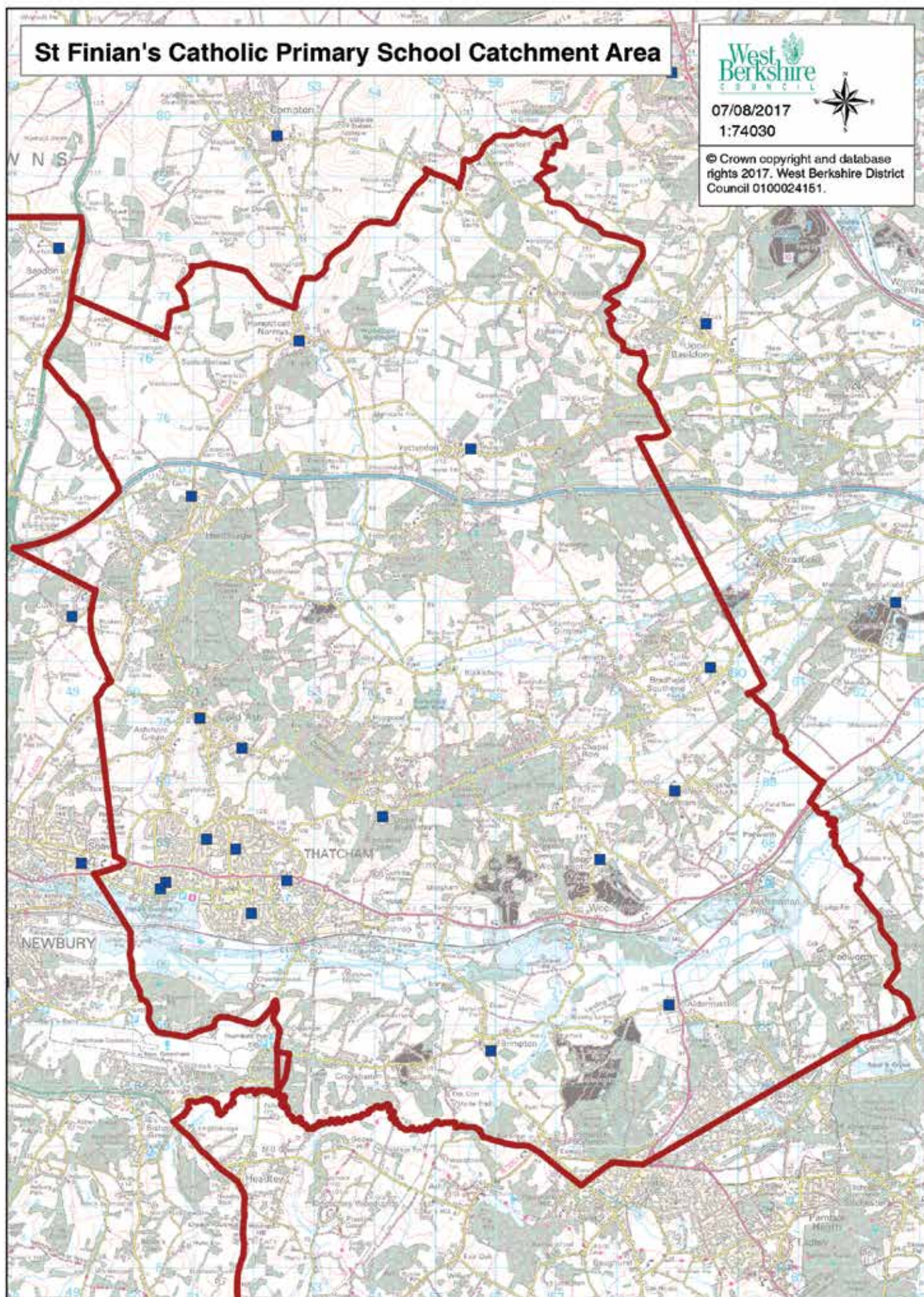
Primary School Catchment Areas - south central area of West Berkshire



Primary School Catchment Areas - Western Area



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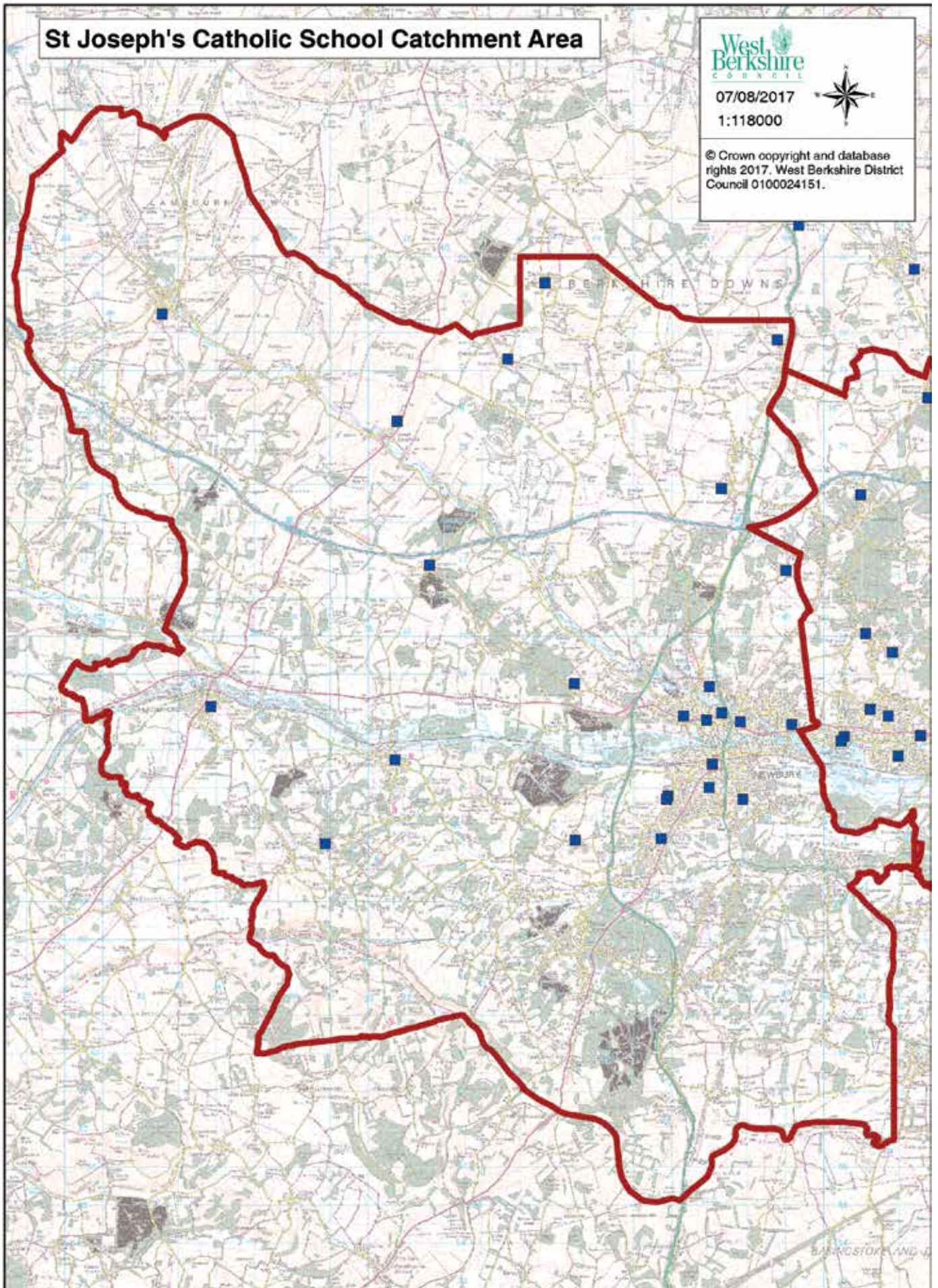
St Joseph's Catholic School Catchment Area



07/08/2017
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Neighbouring Local Authorities

HAMPSHIRE COUNTY COUNCIL

School Admissions:

Children's Services Dept, Elizabeth II Court North,
Winchester, Hampshire, SO23 8UG

Tel: 0300 555 1377

OXFORDSHIRE COUNTY COUNCIL

School Admissions:

School Admissions Team, County Hall, Oxford, OX1 1ND

Tel: 0345 241 2487

READING BOROUGH COUNCIL

School Admissions:

Civic Offices, Bridge Street, Reading, Berkshire, RG1 2LU

Tel: 0118 937 3777

WILTSHIRE COUNTY COUNCIL

School Admissions:

School Admissions Team, County Hall,
Bythesea Road, Trowbridge, BA14 8JN

Tel: 01225 713 010

WOKINGHAM BOROUGH COUNCIL

School Admissions:

School Admissions Team, Wokingham Borough Council
PO Box 156, RG40 1WN

Tel: 0118 974 6245

INDEPENDENT SCHOOLS

Details of independent schools can be obtained from:

The Independent Schools Council Information Service (ISCis)
can be contacted on 020 7766 7070

Application & Supplementary Application Forms

The Reception and Junior Common Application forms provided here can be completed but the preferred method for making an application is to use the online application process. The advantages to applying online are explained on page 8. To apply online go to:

www.westberks.gov.uk/primaryadmissions.

The supplementary forms provide here are for schools in West Berkshire that have religious admission criteria as outlined in their policies. You can also ask the schools for the forms and they are available separately at **www.westberks.gov.uk/primaryadmissions**.

Forms

Application form for applying for a reception school place:	Page 89
Application form for applying for a junior school place:	Page 91
St Finian's Catholic Primary School supplementary form:	Page 95
St Joseph's Catholic Primary School supplementary form:	Page 97
St Paul's Catholic Primary School supplementary form:	Page 99
Mortimer St Mary's Church of England Junior School supplementary form:	Page 101

Infant / Primary School Application Form

for West Berkshire residents applying for a school place in the Reception Year
starting in the 2019/20 Academic Year
Closing date: 15 January 2019



Please return the application form to: The School Admissions Team, West Berkshire Council, West Street House, West Street, Newbury, RG14 1BZ or email: admissions@westberks.gov.uk

For further information or to apply online visit: www.westberks.gov.uk/primaryadmissions

or contact the admissions team: admissions@westberks.gov.uk or 01635 551111

If you apply on-line, please do not complete a paper form as well.

Please read the form carefully and complete all sections* so that your application can be processed correctly

Section 1 – Details of the applicant, the person making the application

Parents Name: *	Title:	Initial:	Last Name:
Relationship to Child (example: Mother/Father/Foster Carer/social worker): *			
We will normally only accept applications from the child's parent or legal guardian. If you have a private fostering arrangement please provide the details in an accompanying letter.			
Address: *			
Contact telephone numbers: *			
Email (only complete if you are happy to communicate this way): *			

Section 2 – Child's details

Child's First Name: * (Full Legal Name)	Child's Last Name: * (Full Legal Name)
Child's Gender: * (Male) or (Female)	Child's Date of Birth: * Date of birth range for children starting the reception year in the 2018/19 academic year: 01/09/2013 – 31/08/2014
Child's home address (where the child lives) if different to the applicants: *	
If the address is different please provide the details of why you are making the application in an attached letter *	
Is the address the permanent home address? Refer to below* (Yes) or (No) If no please attach details	

Important Information relating to what is considered to be a permanent home address:

- The child's permanent home address is very significant in the admissions process because the address is used to determine how places will be offered in oversubscribed schools.
- 'Permanent home address' is defined in full in the Admissions Guide, certain questions are answered below.
- Temporary addresses for example; staying with friends or family cannot be used.
- Where parental responsibilities are equally shared, the home address is considered to be where the child spends the majority of nights during a school week.
- If moving, the permanent home address is the permanent address at the closing date for applications.
- If information provided by applicants is fraudulent or intentionally misleading and a school place is offered, that place will be withdrawn and can be withdrawn even if a child has started at the school.
- You can contact the School Admissions Team to clarify if you are unsure.

Section 3 – Details relevant to the application

Are you applying for the reception year group even though it is outside of your child's normal age range? *	(Yes) (No)	If yes please provide details with supporting evidence of why it is necessary for your child to be taught outside the normal age group.
Have you recently moved from overseas? *	Yes) (No)	If yes, Parents will need to show their passports and the child's passport. Contact Admissions.
Does your child have a statement of Special Educational Needs? *	Yes) (No)	Your child's school will be named on the statement, so there is no requirement to complete this form.

Section 4 – Information for making your school preferences

- You can choose any state funded school - Academy, Community, Foundation, Voluntary Controlled and Voluntary Aided within and outside of West Berkshire.
- All schools have an admission number, a limit to how many children can be offered places within each year.
- Many schools receive more applications than their admission number, so Admission Authorities must publish oversubscription rules in order to determine which children will be offered places.
- The oversubscription rules for schools within West Berkshire are provided in the Admissions Guide, which is available on the website, www.westberks.gov.uk/primaryadmissions
- Information providing the number of applications made for schools in previous years is available on the website.
- The School Admissions Team check the catchment area school of your child's permanent home address. To check your catchment school/s: www.westberks.gov.uk/catchment

Section 5 – Your preferences

- There is space below to give your reasons for applying for up to 3 schools and additional questions that relate to over-subscription rules.
- It is important to read the oversubscription rules for the schools you are applying for to understand which rule you will meet. You may need to provide supplementary evidence to meet particular rules. Supplementary forms are available from the website or by contacting the school admissions team.
- Admission Authorities cannot take any reasons into consideration other than the oversubscription rules.

1st preference school: Reasons for applying:		FOR OFFICE USE	
2nd preference school: Reasons for applying:		FOR OFFICE USE	
3rd preference school: Reasons for applying:		FOR OFFICE USE	
Have you supplied evidence to support an application based on medical or social grounds? *			(Yes) or (No)
Have you supplied evidence or completed a supplementary form to support an application based on religious grounds? *			(Yes) or (No)
Is one of the parents a member of staff at a preferred school? *	(Yes) or (No)	School:	
Does your child receive the early years pupil premium? *			(Yes) or (No)
Does your child have sibling who will continue to attend a preferred school next academic year? *			(Yes) or (No)
If yes please provide sibling details below. Having a sibling in a preferred school is part of the over-subscription rules for most schools. Brother or sister may also mean step/foster sibling and children of the parent/carer's partner living in the same family unit.			
Sibling's First Name: *		Last Name: *	Date of Birth: *
Current School: *	Do they live at the same address? *		(Yes) or (No)
Is the child looked after by a local Authority? *	(Yes) or (No)	If yes, please provide evidence	
Was your child previously looked after by a local Authority? *	(Yes) or (No)	If yes, please provide evidence	
Looked after and previously looked after children meet the highest admission rule.			

Section 6 – Declaration

I understand that the admission authority can only consider my school preferences in line with their published policy and over-subscription rules. I understand that I must provide evidence to meet certain admission rules. I understand that school admission authorities reserve the right to verify the information given on this form. Any offer of a place will be on the basis that the information is accurate and up to date. If a school place is offered and the supplied information is fraudulent or deliberately confusing the offer will be withdrawn even if the child has started at the school. I confirm that the information I have provided on this form is correct.	
Signature of applicant:	Date:

Privacy Notice: Our Privacy Notice explains more about how we use the data you give us in this form. You can read it online at www.westberks.gov.uk/pnadmissions

Junior School Application Form
for West Berkshire residents applying for a year 3 place in a Junior School
starting in September 2018
Closing Date for applications: 15 January 2019



Please return the application form to: The School Admissions Team, West Berkshire Council, West Street House, West Street, Newbury, RG14 1BZ **or email:** admissions@westberks.gov.uk

For further information or to **apply online** visit: www.westberks.gov.uk/primaryadmissions
or contact the admissions team: admissions@westberks.gov.uk or 01635 551111

Please read the form carefully and complete all sections* so that your application can be processed correctly

Section 1 – Details of the applicant, the person making the application

Parents Name: *	Title:	Initial:	Last Name:
Relationship to Child (example: Mother/Father/Foster Carer/social worker): *			
We will normally only accept applications from the child's parent or legal guardian. If you have a private fostering arrangement please provide the details in an accompanying letter.			
Address: *			
Contact telephone numbers: *			
Email (only complete if you are happy to communicate this way): *			

Section 2 – Child's details

Child's First Name: * (Full Legal Name)	Child's Last Name: * (Full Legal Name)
Child's Gender: * (Male) or (Female)	Child's Date of Birth: *
Date of birth range for children starting year 3 in September 2018: 01/09/2010 – 31/08/2011	
Child's home address (where the child lives) if different to the applicants: *	
If the address is different please provide the details of why you are making the application in an attached letter*.	
Is the address the permanent home address? Refer to below* (Yes) or (No) If no please attach details	
Important Information relating to what is considered to be a permanent home address: <ul style="list-style-type: none"> The child's permanent home address is very significant in the admissions process because the address is used to determine how places will be offered in oversubscribed schools. 'Permanent home address' is defined in full in the Admissions Guide for Parents, but common questions are answered below. A rented property will not be considered as the permanent home address if a previous property is still owned. Temporary addresses for example; staying with friends or family cannot be used. Where parental responsibilities are equally shared, the home address is considered to be where the child spends the majority of nights during a school week. If moving, the permanent home address is the permanent address at the closing date for applications. If information provided by applicants is fraudulent or intentionally misleading and a school place is offered, that place will be withdrawn and can be withdrawn even if a child has started at the school. You can contact the School Admissions Team to clarify if you are unsure. 	

Section 3 – Details relevant to the application

What is the name of your child's current school? *		
Are you applying from or have you recently moved from overseas? *	(Yes) or (No)	If yes, Parents will need to show their passports and the child's passport. Contact Admissions.
Does your child have a statement of Special Educational Needs? *	(Yes) or (No)	Your child's school will be named on the statement, so there is no requirement to complete this form.

Section 4 – Information for making your school preferences

- You can choose any state funded junior school
- All schools have an admission number, a limit to how many children can be offered places within each year.
- Many schools receive more applications than their admission number, so Admission Authorities must publish oversubscription rules in order to determine which children will be offered places.
- The oversubscription rules for schools within West Berkshire are provided in the Admissions Guide, which is available on the website, www.westberks.gov.uk/primaryadmissions
- To check your catchment school/s: www.westberks.gov.uk/catchment

Section 5 – Your preferences

- There is space below to give your reasons for applying for up to 3 Junior Schools and additional questions that relate to over-subscription rules.
- It is important to read the oversubscription rules for the schools you are applying for to understand which rule you will meet. You may need to provide supplementary evidence to meet particular rules. Supplementary forms are available from the website or by contacting the school admissions team.
- Admission Authorities cannot take any reasons into consideration other than the oversubscription rules.

1st Preference Junior School: Reasons for applying:	FOR OFFICE USE	
2nd Preference Junior School: Reasons for applying:	FOR OFFICE USE	
3rd Preference Junior School: Reasons for applying:	FOR OFFICE USE	
Have you supplied evidence to support an application based on medical or social grounds? *		(Yes) or (No)
Have you supplied evidence or completed a supplementary form to support an application based on religious grounds? *		(Yes) or (No)
Is one of the parents a member of staff at a preferred school? *	(Yes) or (No)	School:
Does your child have a brother or sister attending any preferred school who will continue to attend in the next academic year? *		(Yes) or (No)
If yes please provide sibling details below. Having a sibling in a preferred school is part of the oversubscription rules for most schools. Brother or sister may also mean step/foster sibling and children of the parent/carer's partner living in the same family unit.		
Sibling's First Name: *	Last Name: *	Date of Birth: *
Current School: *	Do they live at the same address? * (Yes) or (No)	
Is the child looked after by a local Authority? *	(Yes) or (No)	If yes, please provide evidence
Was your child previously looked after by a local Authority? *	(Yes) or (No)	If yes, please provide evidence
Looked after and previously looked after children meet the highest admission rule.		

Section 6 – Declaration

I understand that the admission authority can only consider my school preferences in line with their published policy and over-subscription rules. I understand that I must provide evidence to meet certain admission rules. I understand that school admission authorities reserve the right to verify the information given on this form. Any offer of a place will be on the basis that the information is accurate and up to date. If a school place is offered and the supplied information is fraudulent or deliberately confusing the offer will be withdrawn even if the child has started at the school. I confirm that the information I have provided on this form is correct.	
Signature of applicant:	Date:

Privacy Notice: Our Privacy Notice explains more about how we use the data you give us in this form. You can read it online at www.westberks.gov.uk/pnadmissions

St Finian's Catholic Voluntary Aided Primary School

Supplementary application form For entry into the 2019/20 academic year.

The closing date for submitting the supplementary form is 15 January 2019.

- If you are expressing a preference for a place for your child at a Catholic school and wish to apply under a faith criteria, you should complete this Supplementary Information Form.
- The Common Application Form must always be completed even if you are providing a supplementary information form. You can apply on-line at:
www.westberks.gov.uk/primaryadmissions
- The information requested on this form is to enable governors to rank your application according to the oversubscription categories in their admissions arrangements.
- You must return this Supplementary Information Form with all supporting documentation (see Notes below) by hand or post to St. Finian's Catholic Primary School, The Ridge, Cold Ash, Thatcham, RG18 9HU or scan and email to office@stfinians.w-berks.sch.uk
- Failure to return a completed copy of this form by the closing date will mean that an admission request for denominational reasons will not be considered.
- If you are applying to more than one Catholic school you will need to complete a separate Supplementary Information Form for each school.

Section 1 – Parent and child's details

Parent / Carer's name:	
Contact number:	
Child's surname:	
Child's first name(s):	
Home address:	

Section 2 – Catholic parents to complete this section

Please tick the appropriate box below if you meet the criteria and hand it to your parish priest, or the parish priest at the church at which you normally attend Mass for completion.

Tick only one	
<input type="checkbox"/>	Practicing Catholic
<input type="checkbox"/>	Baptised Catholic
<input type="checkbox"/>	Member of Eastern Orthodox Church
<input type="checkbox"/>	Member of other Christian denomination
<input type="checkbox"/>	Member of other faith

St Finian's Catholic Voluntary Aided Primary School

Notes

1. Evidence of Catholic baptism/reception

If an application is being made for a place at the school for a Catholic child, evidence of Catholic baptism or reception into the Church is required. A copy of a certificate of baptism or certificate of reception into full communion of the Catholic Church should be provided at the same time as this form is returned to the school.

2. Evidence of Catholic Practice

If an application is being made for a place at the school for a practising Catholic a certificate of Catholic practice, signed by their parish priest or the priest in charge of the Church where the family practises, in the format laid down by the diocese, will be required. The certificate should be provided at the same time as this form is returned to the school.

3. Other denominations/faiths

If an application is being made for a place at the school as a member of another Christian denomination or another faith, a letter confirming membership of that Christian denomination or faith and signed by the appropriate minister of religion or faith leader will be required. The letter should be provided at the same time as this form is returned to the school

Checklist :

Have you enclosed:

- Copy of baptism certificate or certificate of reception into the Catholic church (where applicable);
- Certificate of Catholic practice (where applicable);
- Letter confirming membership of a Christian denomination or other faith (where applicable)?

Have you applied online or completed and returned your local authority's Common Application Form?

I understand that school admission authorities reserve the right to verify the information given on this form. Any offer of a place will be on the basis that the information is accurate and up to date. I confirm that the above information is correct.

I understand that any place offered will be withdrawn if I give false information, even if my child has started at a new school.

Signature of parent/carer:

Date:

Privacy Notice: Our Privacy Notice explains more about how we use the data you give us in this form. You can read it online at www.westberks.gov.uk/pnadmissions



Supplementary Information

Form for Applications for Admission in September 2019

St Joseph's Catholic Primary School, Newbury

If you are expressing a preference for a place for your child at a Catholic school and wish to apply under the faith criteria, or if a social services officer or medical doctor has recommended that your child should be placed at this School, you should complete this Supplementary Information Form (SIF).

- The completed SIF, together with all supporting documentation (see Notes below) **should be returned to the school** by the closing date set by the Local Authority for the return of the Common Application Form (CAF).
- If you are applying to more than one Catholic school you will need to complete a separate SIF for each school.
- **If you do not complete the SIF (this form) and return it to the school with all supporting documentation by the closing date, your child will not be placed in the appropriate Oversubscription Category and this is likely to affect your child's chance of being offered a place.**
- Remember – you **must** also complete the CAF. The SIF is not valid without a completed CAF.

Name of child:

Address of child:

.....

.....

NOTE: when completing the CAF it is important that you provide details of any siblings (brothers or sisters) who will be attending the Catholic school at the proposed time of admission. If this information is not provided, the admission authority of the Catholic school may not be able to place the application within the correct Oversubscription Category.

Religious Status of child (please indicate by a tick in the appropriate box):

- | | |
|---|--------------------------|
| 1. Catholic | <input type="checkbox"/> |
| 2. Member of other Christian denomination | <input type="checkbox"/> |
| 3. Member of other faith | <input type="checkbox"/> |

Catholic parish in which your child lives:

1. Evidence of Catholic baptism/reception

If application is being made for a place at the school for a Catholic child, evidence of Catholic baptism or reception into the Catholic Church is required. A copy of a certificate of Catholic baptism or certificate of reception into full communion of the Catholic Church should be provided at the same time as this form is returned to the school.

2. Evidence of Catholic Practice

Complete and sign this section of the form and hand it to your parish priest or the parish priest at the church at which you normally attend Mass. He will complete the form and return it to you.

Tick one box only:

- ☐ I /we attend Sunday Mass weekly
- ☐ I /we attend Sunday Mass at least monthly
- ☐ I/we attend Sunday Mass less than monthly

Priest's signature

Signature of parent/carer:

Date:

To be completed by a Catholic priest only

I confirm the above statement.

The child is a baptised Catholic / has been received into the Catholic Church.

Priest's name: Parish stamp/seal:

Parish:

Address:

Priest's signature: Date:

3. Other denominations/faiths

If an application is being made for a place at the school as a member of another Christian denomination or another faith, a letter confirming membership of that Christian denomination or faith and signed by the appropriate minister of religion or faith leader will be required. The letter should be provided at the same time as the SIF (this form) is returned to the school.

4. Strong social or medical grounds for admission

If your child has strong social or medical grounds for admission to the School as described in Section 12B - Tie Breakers, please tick the relevant box(es) below. A copy of the written recommendation made by the social services officer or medical doctor should be provided at the same time as this form is returned to the school.

- 1. Strong social need, as recommended by a social services officer ☐
- 2. Strong medical need, as recommended by a medical doctor ☐

Checklist

Have you:

- enclosed a copy of baptism certificate or certificate of reception into the Catholic church (where applicable)?
- enclosed a letter confirming membership of a Christian denomination or other faith (where applicable)?

Have you completed and returned your local authority's CAF (Common Application Form)?

Declaration	
Any offer of a place will be on the basis that the information supplied is accurate and up to date. Please read the declaration below and sign the form.	
I confirm that I have read the Admissions Policy of the school and certify that the information given on this form is correct. I understand that any place offered will be withdrawn if I give false information, even if my child has started at a new school.	
Signature of parent/carer:	
Print name:	Date:

The data on this form will only be used within the school admissions system and will not be divulged to any third party outside the current Data Protection legislation.

The closing date for submitting the supplementary form is 15 January 2019.

- The school application form must always be completed even if you are providing a supplementary application form. You can apply on-line at: www.westberks.gov.uk/primaryadmissions
- You must return this form by hand or post to St. Joseph's Catholic Primary School, Newport Road, Newbury, RG14 2AW or scan and email to office@stjosephs.w-berks.sch.uk
- Failure to return a completed copy of this form by the closing date will mean that an admission request for denominational reasons will not be considered.

St Paul's Catholic Primary School, Tilehurst



SUPPLEMENTARY INFORMATION FORM (SIF) FOR ADMISSION FROM SEPTEMBER 2019

This form should be read and completed with reference to the School's Admissions Policy.

This form must be returned to the School office.

If you are expressing a preference for a place for your child at a Catholic school and wish to apply under a faith criteria, (oversubscription categories 1 – 2 and 4 – 7) you should complete this Supplementary Information Form (SIF).

- The completed SIF, together with all supporting documentation (see below) should be returned to the school by the **closing date set by the Local Authority** for the return of the Common Application Form (CAF).
- If you are applying to more than one Catholic school you will need to complete a separate SIF for each school.
- If you do not complete the SIF (this form) and return it to the school with all supporting documentation by the closing date, your child will not be placed in the correct oversubscription category and this is likely to affect your child's chance of being offered a place. **The SIF must be properly signed and dated by a parent/carer and, where applicable, by a priest.**
- Remember, you **MUST** also complete a Common Application Form (CAF) from your Local Authority. Without a completed CAF, the submission of this form is **NOT** a valid application.

DETAILS OF CHILD (Please complete a separate form for each child applying for a place)

(Please use BLOCK CAPITAL LETTERS)

Child's Surname: _____ Forenames: _____

Address: _____

_____ Post Code: _____ Mobile No: _____

Religious Status of child (please indicate by a tick in the appropriate box):

Catholic ☐

Unbaptised child of baptised Catholic parent ☐

Member of other Christian denomination ☐

Member of other faith ☐

Catholic parish in which your child lives (if applicable):

SUPPORTING DOCUMENTATION

It is strongly recommend that all supporting documentation requested below is supplied. Failure to submit this information will prevent your child being placed in the correct oversubscription category and may result in the application not being successful.

All documents should be provided at the same time as this form is returned to the school.

APPLICATION FOR A BAPTISED CATHOLIC CHILD/UNBAPTISED CHILD OF A BAPTISED CATHOLIC PARENT

1. Evidence of Catholic Baptism/Reception

- A copy (not the original) of the child's (or, if applicable, the parent's) Baptism certificate **OR**
- A copy of Notification of Reception into full communion of the Catholic Church via the Rite of Christian Initiation. **OR**
- If no certificate is available, an original letter from the relevant parish office, on parish headed paper, confirming Baptism or Reception and containing the parish stamp or seal. **Letters sent by email will not be accepted.**

For School Use Only

Date received:/...../.....

Category:

Documents received: 1. 2.

To be completed by a Catholic priest only

The child (or parent, if applicable) is a baptised Catholic / has been received into the Catholic Church.

Priest's name: Parish stamp/seal:

Parish:

Address:

Priest's signature: Date:

2. Evidence of Catholic Practice

Complete and sign this section of the form and hand it to your parish priest or the parish priest at the church at which you normally attend Mass. He will complete the form and return it to you.

Tick one box only:

- ☐ I /we attend Sunday Mass weekly
- ☐ I /we attend Sunday Mass at least monthly
- ☐ I/we attend Sunday Mass less than monthly

Priest's signature

APPLICATION FOR A NON-CATHOLIC PUPIL

- A letter confirming church membership provided by a Minister of Religion/Faith Leader.

CHECKLIST

Have you:

- enclosed a copy of the child's baptism certificate (where applicable)? ☐
- enclosed a copy of parent's baptism certificate or certificate of reception into the Catholic Church (where applicable)? ☐
- completed the section on Catholic Baptism and **obtained the priest's signature** (where applicable)? ☐
- completed the section on Evidence of Catholic Practice and **obtained the priest's signature** (where applicable)? ☐
- enclosed a letter confirming membership of a Christian denomination or other faith (where applicable)? ☐
- **SIGNED AND DATED THE FORM YOURSELF? The SIF is not valid without a parent/carer's signature and, where applicable, the signature of a priest.** ☐
- completed and returned your local authority's CAF (Common Application Form)? ☐

Declaration

Any offer of a place will be on the basis that the information supplied is accurate and up to date. Please read the declaration below and sign the form.

I confirm that I have read the Admissions Policy of the school and certify that the information given on this form is correct. I understand that any place offered will be withdrawn if I give false information, even if my child has started at a new school.

Signature of parent/carer:

Print name:

Date:

The data on this form will only be used within the school admissions system and will not be divulged to any third party outside the current Data Protection legislation.

Supplementary application form for Mortimer St. Mary's Junior School

For entry into the 2019/20 academic year.

The closing date for submitting the supplementary form is 15 January 2019.

- The school application form must always be completed even if you are providing a supplementary application form. You can apply on-line at: **www.westberks.gov.uk/primaryadmissions**
- You can complete this supplementary form if you fulfill the specified criteria. There is no need to complete the form if you meet a higher over-subscription rule.
- The schools' admission criteria are provided in the parent's guide to admissions. Only the schools denominational criteria are listed on this form, because further information is required to meet the criteria.
- Please only return this form if it has been signed by the Minister or leader of your worshipping community
- You must return this form to: The School Admission Team, West Berkshire Council, West Street House, West Street, Newbury, RG14 1BZ or scan and email to: admissions@westberks.gov.uk. Failure to return a completed copy of this form will mean that an admission request for denominational reasons will not be considered.

Child's details (please complete all sections)

Child's First Name:
(Full Legal Name)

Child's Last Name:
(Full Legal Name)

Child's Gender: Male) or (Female)

Childs Date of Birth:

Child's permanent home address (where the child lives):

Applicant's details (please complete all sections)

Title: Initial: Last Name:

Relationship to Child (example: Mother):

Contact telephone numbers:

Email (only complete if you are happy to communicate this way):

Address if different to the child's:

Schools religious admission criteria

- Please tick the appropriate box below if you meet the criteria.
- Then obtain the verification from the relevant Minister or Leader of your worshipping community.

Mortimer St. Mary's Church of England Junior School

Oversubscription Admission Rule	Service Attendance required	Place of worship	Tick if you meet the criteria
7	At least twice a month for the year preceding the date the application was submitted.	Any one of the churches of The United Benefice of: Stratfield Mortimer, Mortimer West End and Padworth	<input type="checkbox"/>
8	At least twice a month for the year preceding the date the application was submitted.	Any other Christian church that is a member of Churches Together in Britain and Ireland	<input type="checkbox"/>

Schools religious admission verification

- The relevant priest, minister or leader of the worshipping community must confirm attendance at regular worship as indicated against the school's criterion in above.

I confirm that the parent/carer of the child attends regular worship in accordance with the school's criterion indicated with a tick above.

Minister/leader name:

church/worshipping community:

Signature:

date:

Declaration

I understand that school admission authorities reserve the right to verify the information given on this form. Any offer of a place will be on the basis that the information is accurate and up to date. I confirm that the above information is correct.

Signature of parent/carer:

date:

Privacy Notice: Our Privacy Notice explains more about how we use the data you give us in this form. You can read it online at www.westberks.gov.uk/pnadmissions

Admissions Team

West Berkshire Council
West Street House
West Street
Newbury
Berkshire
RG14 1BZ

Please note the information contained in this booklet was current in September 2018.

Admission arrangements could be subject to amendment or modification before start of, or during, the school year 2019/20 or in relation to subsequent school years.

